

L. OVERVIEW OF DISCIPLINE SANCTIONS

Sanction	K-4 Limit	5-12 Limit	Student Notification	Parent Notification	Other
<p>Discipline:</p> <ul style="list-style-type: none"> <li>• Detention</li> <li>• Removal</li> <li>• Emergency Removal</li> <li>• Saturday School</li> <li>• School Service</li> </ul>	<p>Removal is limited to balance of class or activity or until an administrator gives another sanction</p>	<p>Removal is limited to balance of class/ activity or up to the two following days or until an administrator gives another sanction</p>	<p>Oral notification (written sign-off of some type is recommended)</p> <ul style="list-style-type: none"> <li>• Rule Violated</li> <li>• Evidence</li> <li>• Type of Discipline</li> </ul>	<p>Contact by phone or letter</p> <p>Prior notification must be made if student is going to be held after the last departure of the school buses for the day.</p>	<p>None</p>
<p>Short-term Suspension - 1-10 days</p>	<p>5 days/ Semester</p>	<p>15 days/ semester 10 days/ trimester</p>	<p>Oral or written notice:</p> <ul style="list-style-type: none"> <li>• Rule violated</li> <li>• Evidence</li> <li>• Number of days</li> </ul> <p>(Special education students require an MDT meeting before they can be suspended if this makes a total of over ten (10) days suspension for the year)</p>	<p>Written notice (in predominant language of family when feasible):</p> <ul style="list-style-type: none"> <li>• Reason for suspension</li> <li>• Length of suspension</li> <li>• Grievance procedure</li> </ul> <p>(Suspension letter - Appendix A; Suspension for Tobacco - Appendix B)</p>	<p>Written notice mailed to deputy superintendent within 24 hours of suspension</p>
<p>Long-term Suspension - More than ten (10) days but not to exceed academic term</p>	<p>Not permitted</p>	<p>Academic term</p>	<p>Oral or written notice:</p> <ul style="list-style-type: none"> <li>• Rule violated</li> <li>• Evidence</li> <li>• Number of days</li> </ul> <p>(Special education students - An MDT meeting must be held within three (3) days to determine action to be taken)</p>	<p>Written notice (in predominant language of family, when feasible):</p> <ul style="list-style-type: none"> <li>• Reason for suspension</li> <li>• Length of suspension</li> <li>• Hearing procedure</li> </ul> <p>CERTIFIED MAIL CALENDAR OF SCHOOL DAYS</p>	<p>Written notice to deputy superintendent within 24 hours of suspension - Mailing or delivery must be documented by signature of parent(s), guardian(s), or adult student or the certified receipt from post office.</p>

M. OVERVIEW OF DISCIPLINE SANCTIONS - continued

Sanction	K-4 Limit	5-12 Limit	Student Notification	Parent Notification	Other
Expulsion	Academic term	Academic term	Written Notice: <ul style="list-style-type: none"> <li>• Rule violated</li> <li>• Right to Hearing</li> </ul> (Special education students - An MDT meeting must be held within three (3) days to determine action to be taken)	Written notice (in predominant language of family, when feasible): <ul style="list-style-type: none"> <li>• Reason for Expulsion</li> <li>• Hearing procedure</li> </ul> CERTIFIED MAIL CALENDAR OF SCHOOL DAYS	Written notice to deputy superintendent within 24 hours of suspension - Mailing or delivery must be documented by signature of parent(s), guardian(s), or adult student or the certified receipt from post office.
Emergency Expulsion	10 days	10 days	Written Notice: <ul style="list-style-type: none"> <li>• Rule violated</li> <li>• Right to Hearing</li> </ul> (Special education students - An MDT meeting must be held within 10 days to determine action to be taken)	Written notice (in predominant language of family when possible): <ul style="list-style-type: none"> <li>• Reason for emergency expulsion</li> <li>• Hearing procedure</li> </ul> CERTIFIED MAIL CALENDAR OF SCHOOL DAYS	Written notice to deputy superintendent within 24 hours of suspension - Mailing or delivery must be documented by signature of parent(s), guardian(s), or adult student or the certified receipt from post office.