

## Definitions

**Task Force:** A task force is approved to do the specific work of the Bellingham School District. It operates within a specific timeline and then dissolves when the work is completed. It is advisory to the Superintendent. Examples include the Parent Teacher Conference Task Force and the Elementary Student Support Task Force.

**Contractual Committee:** A contractual committee is one required by a memorandum of understanding with employee labor associations to accomplish a specific purpose. It operates within a specific timeline and then dissolves when the work is completed. It is advisory to the employee labor association and the Superintendent. Examples include BASE Conference Committee and the BEA Safety Committee.

**Standing Committee:** A standing committee is approved by the Superintendent to do specific work over time. It is active when there is work to be done. It does not dissolve when the work is completed but rather goes into an inactive status until it is time to be reactivated. Examples include the District Budget Advisory Committee, Instructional Materials Advisory Committee and Citizens' Advisory Committee for Levies and Bonds.

**Ad Hoc Committee:** An ad hoc committee is approved by the Superintendent to advise administrative staff on certain issues. It dissolves when the specific work is completed. An example is the math curriculum committee.

**Advisory Groups/Panel of Experts:** Departments and programs often have advisory groups or panels of experts to make internal recommendations for improvement to their program or department. These recommendations are advisory to the department or program leader. An example is the Special Education Focus Group.