

**Meeting Minutes**  
**Career and Technical Education (CTE) General Advisory Board**  
**Bellingham Public Schools**  
**Tuesday, October 25th, 2016**  
**5:00 – 6:00**  
**Bellingham Technical College | Room B9**



**BPD Staff Present:**

Jeff Tetrick, Jessica Smith, Kevin Criez, Heather Steele & Paul Clement

**Community Members Present:**

Michael Baldwin (BTC), David Bren (WEI), Dana Hickenbottom (itek Energy), Lin Nelson (BTC), Barb Rusch (retired CTE instructor), Karll Rusch (retired CTE instructor), & Elliot Sweeney (Building Industry Association of Whatcom County)

• **Call to Order**

Jeff Tetrick called the meeting to order at approximately 5:03.

• **Introductions**

Jeff Tetrick welcomed everyone. Staff introduced themselves.

• **Approval of Prior Meeting Minutes**

- Lin Nelson motions to approve / Karll Rusch seconds motion

• **Main Presentation**

- Program Expansions
  - OHS - GRADS / Boeing CorePlus
    - Lin Suggested working closely with BTC and marketing the program at OHS (mentors) and sending info to Walter Hudsick.
  - Intro to Computer Integrated Manufacturing (CNC/CAD class)
    - Lin suggested sending info to Walter at BTC
  - Sports Medicine 2 and WBL Practicum Option (180 hours)
    - Carl wants to see curriculum at next meeting (out of personal interest)
  - CorePlus/Intro to Computer Integrated Manufacturing/Sports Medicine 2 - Motions to approve Lin Nelson / Dave Bren seconds motion
  - VEX competition – Paul Clement – “Starstruck”
    - January 21<sup>st</sup> – BHS (Heather Steele assisting & Gil Lund)
    - 32 teams / 10 from BPD (20 out of town teams)
    - Asking industry for help
    - Lin suggested to write a letter to BTC president for volunteers / Rena Clark as a resource
    - First organized robotics competition in Whatcom County
  - MS Programs - update
    - FT staff hired (SMS/Jennifer Hento/from Yakima)
    - TSA – club organized students into competitive events (exploratory approach)
    - KMS – regained shop (formerly science lab)
- Carl Perkins grant
  - Largest expenses: curriculum development and professional development
- CTE Re-Approval (new process) – framework applications maintained locally at the district level / only new courses need to go through OSPI application process / framework re-approvals now managed in-house based on OSPI published re-approval cycle.
- 4 x 8 Schedule – changing from 6 period day to an 8 period 4X4 rotation (A day / B day)
  - Increased CTE grad requirements from 1 to 1.5 credits
  - Recommended Technical Literacy Course – grad requirement for class on 2021 (semester course. .5 credit is the additional increase in CTE) internet ethics, file management, keyboarding, MOS, OneNote, care for machine, career unit included, etc.)
  - 24 credits to graduate- change made by WA state / potential to earn 32 credits- hope is to build a balanced schedule for kids with a more robust elective offering.
  - Available electives increase from 4 to 8
  - Tech Literacy – approval as class of 2021 graduation requirement and beyond
    - Paul Clement motions to approve / Dave Bren seconds motion to approve
- Qualtrics – survey feedback – student interest in CTE approved courses

- 2-year degree presentations at high schools- GAC supports the recommendation and effort to promote this type of event highlighting WEI, BTC, WCC, BIAWC, and apprenticeship programs.
  - County-wide CTE directors – interest in county-wide advisory for collaboration. Individual district approvals/business would be a concern. Could require breakout sessions for district focus. More to discuss on this topic as we move forward.
  - Lin Nelson – Articulated Tech Prep – dual credit (WCC/BTC) name for the process to get the credit.
    - Dave Bren – would like to join WEI’s agreement / to Tech Prep instead of a separate articulation.
    - Lin stressed industry needs to communicate with schools.
  - Volunteer Process- made GAC aware of process for volunteering in the school district
- **Concluded at 6:05**