



## Lowell Elementary Design Advisory Committee Meeting

March 27, 2014

### Design Advisory Committee Attendees:

Ron Cowan	BPS Asst. Supt., Fin. & Ops.	Melanie Flink	PE Teacher, Lowell, Happy Valley
Missy Ferguson	Lowell Elementary Principal	Korinne Getz	Lowell Parent
Lisa Bottcher-Law	Lowell Parent	Laura Smith	Music Teacher, Lowell, Geneva
Mark Dalton	BPS Food Service Director	Kelli Smith	Dykeman
Tim Stricklett	Special Ed Teacher, Lowell	Doug Hofius	Dykeman

Absent: Mike Anderson BPS Director, Bldgs. & Grounds

- Committee reviewed meeting minutes and made correction noting that the stage/music room should not be long and narrow, but allow for circular arrangement of up to 30 students.
- Numeric program was reviewed and looked good to everyone, with notes on music space as indicated.
- Kelli led a discussion regarding adjacencies and narrative program. Certain adjacencies were modified and modifications will be reflected in Ed Spec documentation.
- Discussion regarding cubbies in classrooms indicated that they were desired. Cubbies should be large enough to contain 8-1/2 x 11 folders and binders.
- Detailed space requirements were reviewed and discussed. Major items discussed include:

### General Classrooms

- Space should accommodate up to 30 students.
- Provide cubbies near entry.
- Grade level is undetermined so design should be flexible and accommodating.
- Space should allow for individualized and group work.
- Counters at 32" height.
- Provide a single door to connect classrooms.
- Provide sinks and counters at each classroom.
- Storage cabinets should look to recent (seismic retrofit 2009) cabinets as an example.
- Electrical, A/V and Technology: Review with district staff regarding standards.

### Special Education

- Assume up to 12 students, though actual population will be lower.
- Need motor room and quiet room adjacent.
- Need bathroom, shower, washer and dryer.
- Request refrigerator, range and vent hood to teach life skills.
- Room should be able to be fully darkened.
- Otherwise similar to General Classrooms:
  - Counter, Sink
  - Storage
  - AV
  - Furniture

### Next Meeting: Friday, April 11 at 1:00 pm at the District Office

Notes taken by: Doug Hofius. Please notify us if notes need to be added to or modified.