



## Lowell Elementary Site Advisory Meeting

March 20, 2014

### Attendees:

Ron Cowan	BPS Asst. Supt., Fin. & Ops.	Korinne Getz	Lowell Parent
Missy Ferguson	Lowell Elementary Principal	Laura Smith	Music Teacher, Lowell, Geneva
Mike Anderson	BPS Director, Bldgs. & Grounds	Tim Stricklett	Special Ed Teacher, Lowell
Lisa Bottcher-Law	Lowell Parent	Kelli Smith	Dykeman
Mark Dalton	BPS Food Service Director	Doug Hofius	Dykeman
Melanie Flink	PE Teacher, Lowell, Happy Valley		

- Ron welcomed committee members and they introduced themselves.
- Ron distributed and reviewed the Roles and Responsibilities document as it is important for any committee to understand their purpose, work and decision making authority.
- Committee recommendations are advisory to the superintendent.
- Ron distributed and Kelli reviewed the PowerPoint containing information on the Educational Specification process, Design Goals, Numeric Program and other considerations.

### Site Discussion

- Two locations for the new gym and cafeteria were discussed.
- Currently recess occurs at playgrounds to the south and west of the existing building. Supervision of all play areas needs to be contiguous. A split of play areas, caused by locating the new gym/cafeteria on the possible '14<sup>th</sup> Street location' would require additional staff, and be difficult to supervise.
- Concerns were raised that 'historical facade' and entrance views to Lowell be maintained, as it is an important building which contributes to the neighborhood character.
- It was also mentioned that connection to the existing school is important.
- The topic of a covered play area was discussed. Ron explained that a covered play area is not currently within the project scope and therefore is not likely to be included in this project. If significant cost savings are realized elsewhere as the project progresses, we will explore this possibility.

### Site Circulation Discussion

- Current site access is from all sides and corners of the site. Student delivery, bus service, and pick-up are somewhat free-form due to the compact urban setting of the site.
- Main building entry from West works, and should be maintained.
- It was agreed that not much can be done within the scope of this project in terms of overall site circulation.
- Current deliveries are through the alley. Delivery location should be reviewed and possibly revised as design progresses.

### Building Image

- Comments included incorporating the old with the new, having a sense of permanence, windows and natural light, and possibly the use of brick.



- A desire was expressed for the addition to look new, with a glass enclosure for lobby and circulation, and not try to mimic details of the existing building.

#### **Other Considerations**

- Safety/security. A concern was raised that the buildings not be separated, and that all areas could be accessed during lock-down.
- View (try to be a good neighbor).

#### **Numeric Program**

- Kelli reviewed the initial space allocations. There was some initial discussion about several of the spaces. At the end there was agreement on the initial space allocations.

#### **Specific Space Concerns** (to be refined and elaborated with detailed program in coming weeks):

##### **Bridges class**

- should be able to function as a regular classroom (future flexibility)
- Break-off space for motor activity.
- Break- off space for time-out.
- Sink needed
- Desire for shower, Washer/Dryer.
- Desire for cooking space

##### **Gymnasium**

- Space at 3,450 s.f. should be adequate.
- Mural should be relocated.
- Desire for shower, Washer/Dryer.

##### **Music**

- Stage cannot be long and narrow
- Classroom needs to be round or square –ish (room for a circle of 30 )
- Lockable instrument storage
- Sound system built into wall?

##### **Bathrooms**

- Should be located near entry to cafeteria (hand-wash)
- Sink needed

##### **Cafeteria**

- Assume 3 seatings, 125 students each.
- Currently a warming kitchen only – transition to full meal prep on site.
- Off hours use of kitchen as a teaching resource?

#### **Next Meeting: Thursday, March 27 at 1:00 pm at the District Office**

Notes taken by: Doug Hofius.  
Please notify us if notes need to be added to or modified.