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**Happy Valley Educational Specifications Advisory Committee**

**Workshop 3 Meeting Minutes**

**PROJECT:** Happy Valley Elementary

**PROJECT NUMBER:** 121-14011

**MEETING DATE:** May 12, 2014

**MEETING LOCATION:** Cordata Elementary

Members Present:

Anderson, Mike	Holland, Melissa
Angell, Dennis	Howard, Gretchen
Aperule, Tara	Lawyer, Curtis
Brawley, Jackie	Lin, Ming
Caldwell, Thomas	Love, Brian
Cowan, Ron	Morse, Steve
D'Hondt, Mike	Moss-Owen, Jamine
DeJong, Jill	Rumbaugh, Matt
Dominguez, Kristi	Scherrer, Wendy
Flanagan, Kevin	Sterling-Chue, LaVonne
Gazow, Kurt	Tolliver, Karen
Haberman, Mike	

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Members Absent:

Dalton, Mark  
Prichard, Tony

**A. Comments on Workshop 2 Meeting Minutes**

No corrections noted.

**B. Area Tabulation Spreadsheet**

1. Kevin presented a draft of the Area Tabulation sheet. This is an Excel spreadsheet that lists each place planned in the school and the proposed size and quantity of each space. This addresses only interior spaces.
2. The sum total of all the spaces is the total area of the building. The budgeting size of the building for Happy Valley is 52,000 SF. The Area Tabulation includes percentage factors for circulation (hallways) and wall thickness. The focus of the committee was to discuss the program spaces for education and direct educational support (such as offices).
3. Kevin prepared a draft Area Model that was an initial attempt to balance the various programmatic needs as identified in the detailed meetings that occurred 4/28. Kevin noted that there were various factors that put upward pressure on the total area; in particular, large classrooms, good sized pull-out/shared areas (like Riverview) and an art room.

4. Kevin showed the draft of the Area Tabulation he prepared including the areas from Cordata as a reference.

- a. Kevin noted that in his attempt to balance the program needs he used a smaller classroom size than Cordata.
- b. He used a larger total area for pull-out/shared areas than Cordata (though it is smaller than Riverview).
- c. He made the stage larger than Cordata.
- d. He made the gym smaller than Cordata.

5. The following comments were noted for Happy Valley:

- a. Kindergarten classrooms do not need restrooms in the room but should be nearby. Restrooms were removed.
- b. Kindergarten should have a shared space. Shared space was added.
- c. There should be 2 preschool rooms. Second preschool room was added.
- d. It was noted that an ideal OTPT room should be 875 SF to have room for the swing apparatus and room for other activities to occur. No change was made at this time; review will be made to accommodate needs.
- e. It was noted that both classrooms and shared spaces should be larger; an important aspect to support the teaching and learning at Happy Valley. A priority is to enlarge the classrooms.
- f. The proposed gym size was noted as generally equivalent with the current Happy Valley gym and considered adequate.
- g. Some discussion occurred regarding the computer lab and consideration for eliminating it as a designated space though enlarging the library some to allow more computers in the library. In this conversation it was noted that a designated computer lab is very important especially for testing. No change was made at this time.
- h. Some discussion occurred regarding the art program, a highly valued program at Happy Valley. Though a designated art room space is not part of the district standard, providing this space would have some impact on other spaces in the school.
- i. Ron Cowan noted that the 52,000 SF total was based on a K-5 model (with developmental program). He said that to accommodate an added preschool room the area could be expanded to 53,000 SF.

6. A revised draft Area Tabulation will be reviewed at the next meeting.

### **C. Happy Valley Planning Exercise**

1. The committee divided into four small groups. Each group was given a site plan and blocks that represented main building areas (classroom blocks, gym/commons, etc) as well as large site features (parking and play areas). Each group developed several plans that were photographed (photos will be shared at the next meeting).
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2. At the end of this session, each group shared key items they learned. Many issues were considered by each group including good exposure to sunlight, traffic and circulation, community use and relationship of spaces in the building.
3. The Architects will develop design layout concepts for the committee review at the next meeting.

**D. Tour**

1. At the end of the session the group toured Cordata and received input on how that building and each space functions.

**E. Next Steps**

1. Next meeting will be Monday, May 19 from 1:00 to 3:30 at Happy Valley Portable F. The meeting will follow up on the draft Area Tabulation and the Architects will present initial design concepts for review and discussion.
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