
Happy Valley Educational Specifications Advisory Committee

Workshop 7 Meeting Minutes

PROJECT: Happy Valley Elementary

PROJECT NUMBER: 121-14011

MEETING DATE: June 16, 2014

MEETING LOCATION: Happy Valley Elementary

Members Present:

Anderson, Mike
Angell, Dennis
Cowan, Ron
Dalton, Mark
D'Hondt, Mike
DeJong, Jill
Flanagan, Kevin
Gazow, Kurt

Haberman, Mike
Howard, Gretchen
Lawyer, Curtis
Moss-Owen, Jamine
Prichard, Tony
Sterling-Chue, LaVonne
Tolliver, Karen

Members Absent:

Aperule, Tara
Brawley, Jackie
Caldwell, Thomas
Dalton, Mark
Dominguez, Kristi
Holland, Melissa
Love, Brian
Lin, Ming
Morse, Steve
Rumbaugh, Matt
Scherrer, Wendy

Guests:

Park, Danene
Pearson, Cindy

A. Comments on Workshop 6 Meeting Minutes

No comments or corrections noted.

B. Review of Draft Ed Specs

A draft of the Ed Specs were sent out to the committee for review. The primary focus of this meeting was to review the draft and confirm or edit as needed. This meeting did not address design option development.

1. Due to the quick turn-around, the draft did not receive a full grammatical proof-read; miscellaneous typos and spelling errors will be corrected with a proper

proof-read, the committee was asked to focus comments on content of the Ed Specs.

2. General information:
 - Description – change the number of existing portables to 7.
 - School information – add that 70-80 Larrabee students will be added to the Happy Valley population when Larrabee closes in June of 2014.
 - General Community info – add that this was former pasture land prior to becoming a school.
 - Add that WWU students come to Happy Valley for practicum classes.
 3. Preschool:
 - Note that one of the two preschool programs could be administered by a community partner.
 - Note restroom to be sized to accommodate a student in wheelchair (the larger single stall restroom at Cordata was good example).
 - Correct the curriculum material to read “STAR and PECS”.
 - Provide electrical connection in restroom for high-low changing table.
 - Note to keep upper shelving at standard height despite lower base cabinets; provide equivalent storage to other classrooms – this may mean an added cabinet in pre-k since the cabinets there will be lower/smaller.
 4. Kindergarten and Primary:
 - Provide coat-hooks in recessed wall area in hallway similar to upper grades.
 - Furniture will include a file cabinet.
 - Confirmed to provide sink in room but not a multi-font lavatory sink like at Wade King.
 5. Intermediate Classrooms:
 - Change whiteboard size to 8’ on main wall and 6’ on side or back wall.
 6. Shared Collaboration area
 - Note that book shelving in this area should have a mix of depth; some at 14” deep for books directly on shelves, some at 24” deep to accommodate books in bins.
 - Provide connection for possible/future interactive projector. Locate whiteboard so that project area is separate from whiteboard area.
 - Furniture – allow for flexible use and set up of space.
 7. Idea Lab:
 - Note to have access to outside area with hose bib (not for clay use).
 8. OT-PT:
 - Note this will have up to 5-6 kids and 2-3 adults; may have 2-3 groups or individuals simultaneously.
 - Note this is also used as a motor room for kindergarten.
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- Note that a room that is slightly larger than half of a standard classroom will be adequate provided there are adequate clearances for apparatuses and other activities as well as storage.
9. Counselor:
 - Locate next to administration but with access off separate hallway.
 10. Itinerant meeting room:
 - Note that pre-K SLP needs room for movement and play activities as well as storage of materials and toys used in therapy.
 11. Library:
 - Liked idea of tiered seating at story area
 12. Library work room:
 - Locate sink separate from layout counter. No laminator in room.
 13. PE:
 - No smartboard in room, provide accommodation (data and power jacks) for projector on mobile cart.
 14. Reception:
 - Add an under-counter fridge / freezer in reception area.
 15. Conference room:
 - Allow for privacy; locate next to principal with possible direct access from principal's office.
 16. Health room:
 - Change reference of "beds" to "cots".
 17. Staff Lounge:
 - Note preference for outside access; provide 2 refrigerators, provide insta-hot.
 18. Outdoor learning/ play:
 - Play area to be visible by 1 adult to allow 1 person to monitor play area if the 2nd person needs to address a situation with a student.
 19. Kevin to develop section for custodial/receiving room.
 20. Kevin will include a section that addresses the Bellingham Promise (School District vision) and the mission of the school and identify how the Ed Specs prepared for Happy Valley are consistent with the overall goals, vision, and mission of the district and school.

C. General comments for Ed Specs

1. There was consensus that the Ed Specs as prepared reflect the intent of the Ed Spec Committee.

D. Conclusions and next steps:

1. Kevin will make edits to the Ed Specs and submit them to the district as the final Educational Specifications for board approval.
 2. The design team will continue to work on the design of the new school through the summer. Design development will be consistent with the preliminary concept that was previously decided by the Committee while also targeting to begin on the project budget. In the process of developing the design, new information will be learned that may lead to adjustments and refinements of the building and site design. A meeting will be scheduled in August with the full Committee to review any updates with the committee for comment. This meeting will also explore further into the exterior form of the building.
 3. A community meeting will be scheduled for some time in the summer to update the broader community on the direction defined by the committee.
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