

Technology Plan Steering Committee #1
2010-2011 School year
10-20-10 Agenda & Meeting minutes

In attendance: Cathy Gersich, Kathy Dorr, Eric Paige, Analisa Ficklin, Sam Pramodh, Mark Quenneville, Sam Anderson, Janae Hodge, Jim Facciano, Tracy Shaw, and John Getchell

Agenda items in black font, minutes in blue font:

- Update on School Messenger, School Websites, & SharePoint, TANYA
Tanya did not come to the meeting; no updated was given

Action item:

[] Jim will contact Tanya for an update and forward it to all committee members

- Update/status report on Spring 2010 Tier 2 funded Proposals & debrief on Cycle 1 as we head into Cycle 2, JOHN GETCHELL

John presented an update and shared about the plan for getting wireless and phone systems to all schools by the end of the summer of 2011

- Technology PD offerings for this Fall, JANA E HODGE

Janae shared about all of the PD offerings, about using our own in-house experts to teach the classes and about the schedule of ActivBoard classes. Jim also shared about the 3 ActivBoard teachers (Marion Hiller, Molly Foote and Kristin O'Malley) going out to schools like Silver Beach and Geneva to do school-based trainings and lessons about how ActivBoards could be used.

- Pros & Cons of developing a District-approved hardware & software list, JIM

We briefly discussed this and agreed that a list is useful but that some ordering outside of the list should be permitted, on a case-by-case basis. Beginning this school year, Janae is working with John Getchell to update the hardware list once quarterly and publish on the district website. Karen Lofton maintains the list for the Instructional Technology department.

Software list is necessary and useful. All software must be approved by the Curriculum department. Barb Hubbard maintains the list of software and tracks site licenses and so forth.

- Strategy for the roll-out of the Base-Level Classroom Technology or Presentation Station initiative, JIM and JANA E

After some discussion, the committee agreed on the strategy or criteria that we will use to determine the deployment of 21st Century teacher station (consists of LCD projector, document camera, laptop and speakers). The strategy is to deploy first to the schools with the most at-risk student populations. We agreed that our operational definition of the "most at-risk" would be determined by a combination of the higher the number of low socio-economic and ELL populations. To determine the poverty rate we will use the percentage of students participating in the FRLP (Free-reduced lunch program). To determine the number of ELL students, we will consider the number of ELL students at level 1 and level 2. In order to deploy equipment, an accurate, up-to-date inventory is necessary. Each school's library will be asked to provide this.

Action items to put the decision into action:

[] Janae will contact Kenn Robinson's office for the most updated statistics on ELL and the Food Services for most updates statistics on Free & Reduced Lunch, and combine these to produce a prioritized chart.

[] Jim will contact all LMS's and ask that they begin the inventory. Inventory should include model #s so that John Getchell's department can use that information to determine if some existing hardware should be replaced. i.e. if a teacher's classroom has an LCD projector that is older, and is no longer worth replacing the bulb on, etc (in some cases a new bulb costs nearly as much as replacing the projector).

- The 8th Grade Technology assessment & Middle School Technology Integration, DATA FROM JANAЕ Janae shared data about last year's performance of eighth graders at the four middle schools. We discussed the question of whether to continue to use the assessment we are purchasing from learning.com at a cost of \$4/student or using the new pilot assessment created by OSPI of WA state. The assessment is only in the pilot stage but is offered free of charge. Another option is to have students participate in the self-assessment of their skill level, this self-assessment is also available online and free from OSPI; it is the same assessment that our BSD teachers currently complete once annually. Kathy Dorr suggested another assessment available online from Microsoft which measures similar skills. It was agreed that the decision regarding which assessment to use should be left to the Middle School Technology Integration committee. The committee has not yet met this school year but was begun last year. As soon as a person is hired to replace the other .5 FTE of the Instructional Technology TOSA, the committee will be reactivated and this will be the first issue the committee handles.

Action item:

[] Janae will update the new .5 FTE Instructional Technology TOSA about the Middle School Technology Integration committee as soon as this person is hired.

- Dialogue about policy/protocol for the replacement of technology hardware for teachers that transfer from one classroom to another, JIM and JANAЕ

Janae shared the form that had been created this fall and approved by the BART cmte. Some discussion about whether a teacher moving within a school should have equipment replaced was discussed. Some members of the committee believe it should be the principal's or building's responsibility to replace or move equipment. The fact that there is currently a prohibition on moving equipment such as ActivBoards and other IWB's was discussed. It was agreed upon that this prohibition should be lifted. Jim said he would look into this and, if granted, communicate to all LMS's and principals the change in district policy.

Action item:

[] Jim will take this idea to the next BART cmte. meeting next Tuesday, October 26th for their approval. If approval is granted, Jim will communicate to all LMS's and principals the change in district policy.

Next meeting: December 1, 2010, 4:00-6:00pm, Board Room

Thank you to Vicki who has already reserved the room for us.