

EdTech Planning Committee Meeting Agenda

June 11, 2013

Location: BSD Central Services, Board Room

Time	AGENDA	Members Responsible	Desired Outcome
3:00 – 3:10	Entry Task: Fill in the Roles and Responsibilities Matrix	RH	Initiate reflection on EdTech R&R
3:10 – 3:20	Entry Task: Turn and Talk re: Roles and Responsibilities Brief share out?	RH	Facilitate discussion re R&R
3:20	Welcome & Overview of Agenda	RH	
3:25	Tech Plan Overview	RH	
3:30	Infrastructure Current Projects: E911, Network Assessment, ... Questions and Answers	RH	
3:45	Instructional Foundation Current Projects: E2000's, User Groups... Questions and Answers	RH	
4:00	Innovation Highlights / Brief Review Questions and Answers	RH/PG	
4:30	Thank you	TV	
4:45	Exit Activity: Please complete survey.	RH	

BSD Ed Tech Planning Committee Meeting Norms:

Agreements about how we will spend our time together

<i>Be Responsible to Self & Others</i>	<ul style="list-style-type: none">• Start on time, end on time, come prepared, and attend all meetings• Complete "homework" outside of the meeting• Minimize the use of personal technology during the meeting• Learn and share terms• Support arguments with data• Be concise with communications• Respect facilitator's role to keep the meeting on track
<i>Be Respectful & Trusting</i>	<ul style="list-style-type: none">• Provide a safe arena in which to communicate ideas openly• Enable all voices to be heard• Assume positive intentions• Practice reflective listening• Share in the tasks, cooperate, and collaborate
<i>Be Open-Minded & Seek to Understand Others' Perspectives</i>	<ul style="list-style-type: none">• Encourage divergent thinking• Identify the common ground in decision-making• Maintain a focus on outcomes and objectives• Think "system-wide" and "whole-picture"• Balance inquiry with advocacy
<i>Be a Representative of the District & Community</i>	<ul style="list-style-type: none">• Inform and communicate with constituents• Communicate frequently and transparently• Seek resources in the district and in the community• Serve as a steward of this collaborative process