



Budget Savings Timeline for 2009–10 **(to Develop 2010–11 Budget)**

The following describes the timeline used for the development of the Bellingham School District's Budget Savings Plan. This plan, once adopted by the School Board, will be used to decrease expenses, increase revenue, restore items if funding is available or in exchange for other cost-savings, and implement additional operational efficiencies for the 2010–11 school year. This is necessary due to the multi-billion dollar deficit in the state's two-year budget cycle, which accounts for 68 percent of all district funding. **This timeline will be updated and may be adjusted as needed.** The district is required to meet legal and contractual, budget-related deadlines.

Time/Dates	Communication Method	Purpose	Status
Ongoing	School Board Listening Post (always active)	School Board receives input weekly.	Ongoing
Oct. 16–23	Website, e-news	Opportunity for anyone to submit feedback to help shape this year's budget process.	Complete
December	Staff meetings with all schools, district worksites and labor association groups; click here for schedule	Share budget process information and gather budget savings ideas from all district staff.	Complete
December	District Annual Report	Share information and communicate proactive budget savings planning.	Complete
December	Governor's Office	Gov. Gregoire releases her budget.	Complete
Dec. 3	Web site, e-news, local media	Call for applications from staff, community to serve on District Budget Advisory Committee (DBAC).	Complete
Dec. 3	Committee meetings	Share budget process information with Superintendent's Parent and Student Advisory Groups and gather ideas.	Complete
Dec. 2 or 3	Web site, e-news, local media	Share budget process and provide opportunity for anyone to submit budget savings ideas online until noon, Dec. 15.	Complete
6:30 to 7 p.m. Dec. 15	Public meeting in Board Room	Share budget outlook and process information, and gather budget savings ideas from community.	Complete
Until Noon, Dec. 18	Web site, e-news	Submit budget saving ideas online and apply for consideration for District Budget Advisory Committee by noon, Dec. 18	Complete
January 4–15		District organizes budget savings ideas for District Budget Advisory Committee (DBAC) according to feasibility for implementation by fall	Complete

		2010, for future consideration and illegal/not feasible.	
January - March	Legislative Session	State legislators meet to prepare state budget and allocations for school districts.	Pending
January	Inside Schools Annual Newsletter	Share information with all district residents and advertise upcoming budget input opportunities.	Pending
Mid to Late-January	Committee meetings	The District Budget Advisory Committee (DBAC) meets to prioritize potentially feasible budget savings ideas submitted from stakeholders by the Dec. 18 deadline. The committee is charged with developing recommended priorities for budget savings, submitted in a report to the Superintendent by Jan. 29.	Pending
By Jan. 29	District Budget Advisory Committee (DBAC) report to Superintendent	District Budget Advisory Committee (DBAC) submits recommended priorities for budget savings in a report to the Superintendent by Jan. 29.	Pending
By 5 p.m. Feb. 1	Web site, e-news	District posts online the District Budget Advisory Committee's (DBAC) report to Superintendent that contains recommended priorities for budget savings ideas for the 2010-11 school year.	Pending
Feb. 2 through noon, Feb. 12	Web site, e-news	Opportunity for anyone to submit input online to Superintendent about the District Budget Advisory Committee's (DBAC) recommended priorities for budget savings.	Pending
Feb. 15 -24		Superintendent reviews online feedback with district leadership team, makes any necessary revisions and drafts Budget Savings Plan recommendation to School Board.	Pending
Feb. 25	Committee Meeting	Superintendent shares Draft Budget Savings Plan recommendation with the District Budget Advisory Committee (DBAC) and explains differences, if any, from the committee's recommendation.	Pending
Feb. 25	Board Meeting	Superintendent submits Draft Budget Savings Plan recommendation to School Board and explains differences, if any, from the committee's recommendation. No action will be taken at this time. Please see below for public input and comment opportunities.	Pending
By noon, Feb. 26	Web site, e-news	Share Superintendent's Draft Budget Savings Plan recommendation online for public review. Explain differences, if any, from the committee's recommendation.	Pending
Noon, Feb. 26 through noon, March 9 <i>The School Board's</i>	School Board Listening Post	Opportunity for anyone to submit input online to School Board about	Pending

<i>Listening Post is always open. However, the Board is specifically requesting feedback on the Draft Budget Savings Plan at this time.</i>		the Draft Budget Savings Plan recommendation.	
March 4 (5:30 p.m.)	School Board Listening Session at Shuksan Middle School	Opportunity for staff and the public to meet one-on-one or in small groups with School Board members to give verbal public comment according to established procedures on the Draft Budget Savings Plan. District administrators will also be available to answer questions.	Pending
March 11	Work study session, followed by a School Board Meeting, 6:30 p.m.	School Board meets in a work study session beginning at 6:30 p.m., immediately followed by a Board meeting. The public may observe, but not participate, in the work study session. Using the online public input through the Listening Post and public comment heard during The Listening Session, the School Board uses the work session to make any necessary revisions to the Budget Savings Plan. The Board takes action on the Budget Savings Plan at the meeting following the work session.	Pending
March 12–June		District Business and Operations Office uses Adopted Budget Savings Plan to build a balanced draft district budget. District begins implementing the Adopted Budget Savings Plan as necessary to meet staffing and contractual deadlines and obligations.	Pending
June 17	Work study session for the School Board, 7 p.m.	The Board meets in a work study session to review the draft comprehensive district budget for 2010–11 that has been developed using the Adopted Budget Savings and Implementation Plan from the March 11 meeting. The public may observe, but not participate, in the work study session. Draft district budget posted online for public review.	Pending
June 24	School Board Meeting, 7:30 p.m.	School Board has a final reading and takes action on district budget. Opportunity for public comment according to established procedures.	Pending