

**Name: Graduation Requirements Implementation**

**Type: Task Force**

<b>Purpose/Goal:</b>	<ul style="list-style-type: none"><li>To monitor an implementation plan for the Bellingham School District graduation requirements adopted in the spring of 2007.</li></ul>												
<b>Basis for Establishment:</b>	<ul style="list-style-type: none"><li>The Bellingham School District strategic plan's commitment to having all students graduate from high school ready for college, career and citizenship.</li><li>The need to plan for and monitor the implementation of the new graduation requirements.</li><li>The need to identify the impact of the new requirements on district programs in the middle and high schools.</li></ul>												
<b>Decision Making:</b>	<ul style="list-style-type: none"><li>Consultative to the Superintendent.</li><li>The Task Force will monitor their Management Action Plan (MAP) from 2007-08 and make recommendations for adjustments to the plan for meeting the graduation requirements.</li><li>Consensus will be used for internal decisions during the ongoing work of the Task Force.</li></ul>												
<b>Plan of work:</b>	<ul style="list-style-type: none"><li>Review the progress toward implementing the district graduation requirements, fiscal impact and implementation timeline.</li><li>Review impact of requirements on existing programs and school schedules</li><li>Review ongoing data regarding graduation rates, college readiness, etc.</li><li>Define the scope of the work and develop questions that will be addressed through the work.</li><li>Set benchmarks for implementation of requirements.</li><li>Review and monitor a timeline for implementation, analysis of staffing impacts and phase-in plan for the district.</li><li>Review and monitor special education needs and issues.</li><li>Review and monitor Professional Development issues and develop appropriate resource implementation timeline.</li><li>Review and monitor transportation issues, if any.</li><li>Monitor the implementation plan. Review the recommendations of the Ad Hoc "Scheduling" Committee.</li></ul>												
<b>Communication Plan:</b>	<ul style="list-style-type: none"><li>Use focus groups to get input from families.</li><li>Post minutes of all meetings on the district website.</li><li>Update administrators at Level, Leadership, and Central Administrative Team Meetings.</li></ul>												
<b>Members:</b>	<ul style="list-style-type: none"><li>4 Administrators (2 high school, 2 middle school)</li><li>8 Teachers (6 high school and 2 middle school)</li><li>8 Parents/Community members (4 high school and 4 middle school)</li><li>2 Counselors (1 high school, 1 middle school)</li><li>4 students (2 ninth graders, 1 tenth grader, 1 eighth grader)</li><li>3 Community members (no children in school)</li><li>Executive Director for School Administration, facilitator</li></ul> <p>~~~~~</p> <ul style="list-style-type: none"><li>Ex Officio Members: Ron Cowan, Nora Klewiada, Jim Facciano, Tanya Rowe, Doug Kyles, Sue Thomas, Sherrie Brown</li></ul>												
<b>Responsibilities:</b>	<ul style="list-style-type: none"><li>Attend meetings regularly and participate in discussions.</li><li>Gather and use input from other constituent groups.</li><li>Work to develop consensus regarding recommendations.</li></ul>												
<b>Timeline:</b>	<ul style="list-style-type: none"><li>On-going and regular meetings through 2010 (full implementation of requirements).</li></ul> <p><u>SCHEDULED MEETINGS</u></p> <table><tr><td>November 4, 2008</td><td>3:00 – 5:00</td><td>Conference Room 212</td></tr><tr><td>February 23, 2009</td><td>3:00 – 5:00</td><td>Conference Room 212</td></tr><tr><td>May 12, 2009</td><td>3:00 – 5:00</td><td>Conference Room 212</td></tr><tr><td>June 8, 2009 (if needed)</td><td>3:00 – 5:00</td><td>Conference Room 212</td></tr></table>	November 4, 2008	3:00 – 5:00	Conference Room 212	February 23, 2009	3:00 – 5:00	Conference Room 212	May 12, 2009	3:00 – 5:00	Conference Room 212	June 8, 2009 (if needed)	3:00 – 5:00	Conference Room 212
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<b>Budget Implications:</b>	<ul style="list-style-type: none"><li>To be determined.</li></ul>												