

Meeting # 5

Date: Thursday, April 12, 2012

Time: 3:30-5:30

Location: District Office, Board Room

Notes

Staff Present: Ellen Alquist, Jaylani Evans, Mike D’Hondt, Carolyn Hinshaw, Luke Hostetler, Michelle Jacobs, Wendy Barrett, Stephanie Johnson, Caren Pitsch, Emily Jones, Pam Pottle, Lisa Niva, Lisa Peterson, Tom Gresham, Kathy Lorson-Howell, Shirley Prichard, Jill Caldwell, Kate Baehr, Dawn Christiana, Trina Hall.

Meeting Items:

<p>NWRDC Presentation</p> <p>--Family Access</p> <p>--Standards Based RC</p> <p>--Standards Based Gradebook</p> <p>Criteria consideration</p> <p>Implementation Discussion</p>	<p>Christine O’Malley from NWRDC provided a presentation on the Standards Based Report Card and Standards Based Gradebook that will be available to us through our new student information system.</p> <p>At a previous date a sub group of committee members had attended a presentation by Christine and had evaluated the tools based on our established criteria for the electronic reporting needs. The tools met the majority of our established criteria. The criteria rating sheet can be found posted on the committee intranet page.</p> <p>A subcommittee also met earlier in the day to learn more deeply about the family access component of the new system. Jeff Knight from NWRDC presented on the features that allow for emailing families (individual and whole class), family access for attendance, class calendar and gradebook, as well as progress reports, and more. As a district we will need to determine which of these are applicable for elementary family access.</p> <p>Christine’s presentation today allowed the committee to gain a shared understanding of the new student information system features that are available related to report cards, gradebooks, and family communication related to student progress.</p> <p>The committee will continue discussions around where the new system meets our criteria and where we have questions related to the criteria match. We will also work through pre-implementation questions/decisions and draft an implementation timeline, to include training dates and topics.</p>
<p>Presentation by MS Conference Committee</p> <p>Connection to Elementary Work and Elementary Conference Committee</p>	<p>Peggy Zehnder & Sara Strommer, members of the Middle School Conference Committee, shared the work of the MS conference committee on a family engagement model. This model is currently being shared with each middle school and provides a tiered approach to communicating with families related to student performance and progress.</p> <p>Shirley Prichard and Jill Caldwell shared an update on the Elementary</p>

	<p>Conference Committee that is currently being formed. This committee will conduct a similar process for elementary level, to look at a family engagement model for elementary that would take into consideration all aspects of communicating with parents around student performance and progress (conferences, open houses, emailing, newsletters, report cards, etc.). This work connects obviously to the work of the Elementary Reporting of Student Progress Committee, and the two groups will communicate and plan together in order to align efforts.</p>
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Wrap up & Next Steps

Committee Member Homework: none

Meeting Summary with Key Points:

- We will have a new Student Information System beginning Fall 2012. This system, *Skyward*, has an electronic standards based report card and gradebooks that will be used by elementary teachers. The tool meets the committee criteria quite well. A training plan is being established.
- A new committee is being formed to look at a family engagement model for communicating with families around student progress and performance. The Elementary Reporting Committee will work closely with the new Elementary Conference Committee in order to align efforts.

Next Meeting: Thursday, April 26, 2012 from 12:30-3:30