

**Name:** Instructional Materials Committee  
**Type:** Standing

<b>Purpose(s):</b>	<ul style="list-style-type: none"> <li>Review and make recommendations relative to the adoption of basic instructional materials in accordance with adopted curriculum, state law, and District policy and procedures.</li> </ul>
<b>Basis for Establishment:</b>	<ul style="list-style-type: none"> <li>Board Policy 2311 – Instructional Materials</li> </ul>
<b>Decision Making:</b>	<ul style="list-style-type: none"> <li>Approval of instructional material rests with the School Board upon recommendation from the Superintendent.</li> </ul>
<b>Plan:</b>	<ul style="list-style-type: none"> <li>Review material throughout the school year as basic instructional materials are requested.</li> </ul>
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>Committee will include staff and parent/community members.</li> </ul>
<b>Members:</b>	<ul style="list-style-type: none"> <li>The Committee shall consist of twelve (12) members: one elementary, one middle school and one high school faculty member; one special education faculty member; one current curriculum committee leader; two school administrators; three parent/community members representing elementary, middle, and high school levels; the Curriculum Director, who will serve as chairperson; and the Director of Library, Media and Technology, who will serve as the secretary.</li> </ul>
<b>Responsibilities:</b>	<ul style="list-style-type: none"> <li>Review and make recommendations relative to the adoption of basic instructional materials in accordance with adopted curriculum, state law, and District policy and procedures.</li> <li>Implement and monitor procedures for selecting, adopting, and discarding basic instructional materials owned and used by the District.</li> <li>Encourage staff and parent/community participating in the instructional materials process.</li> <li>Review and make recommendations to the Superintendent or designee regarding requests for reconsideration of any instructional materials.</li> <li>Ensure that instructional materials recommended for adoption are selected in conformance with criteria listed in Board Policy 2311.</li> </ul>
<b>Timeline:</b>	<ul style="list-style-type: none"> <li>Recommendations to School Board will be made during the school year as the need arises.</li> </ul>
<b>Budget Implications:</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Other:</b>	