

PreK-12 Highly Capable Program Review Committee Minutes

Date: Tuesday, February 11, 2014

Central Services, Board Room

Time: 8:00 a.m. to 3:00 p.m.

Bellingham Public Schools

A Collective Commitment

Attendees: Michelle Abernathy, Kate Baehr, Kris Carpenter, Mike Copland, Susan Cotton, Veronica Douglas, Michael Finley, Jeff Jacobs, Michelle Kuss-Cybula, Lori Radvany, Laurene Rusing, Keith Schacht, Rebekah Sharf, Dana Smith, Rachel Smith, Adrienne Somera.

Topic	Discussion	Recommendations
1. Welcome; Tasks to be Accomplished; Review Parent Feedback	<p>Michelle Kuss-Cybula welcomed committee members to the last committee session. Michelle reviewed the work of the committee members who met on Feb. 4 to discuss service models in depth. Michelle stated the goal of the committee's final meeting was to make decisions together to submit to the superintendent.</p> <p>Michelle shared parent feedback with the committee. The parent feedback was gathered from the Highly Capable Program parent meeting held on Feb. 5th. At the meeting, parents were given a presentation of the Highly Capable Program review and were asked how they would support the program and to provide their concerns.</p>	
2. Prioritize Services	Susan Cotton reviewed different service models in detail, making sure the committee had a clear understanding of how each model might work in the district's program as a continuum of services based on individual student needs.	
3. Identification Process Review and Approval; Communication Plan	Adrienne Somera led the committee in a review of a draft identification of services.	
4. Roles	Adrienne led a small group activity to determine the roles of administrators, teachers and parents in the Highly Capable Program.	
5. Teacher Support; Specialist/Case Manager; Evaluation Plan; Student Learning Plans; K-2 Service Models; Communication Plans	<p>The committee discussed how teachers will be supported in order to meet the needs of highly capable learners.</p> <p>Michelle stated she will be meeting with principals to communicate the committee's proposed service models for the program to receive feedback and input.</p>	

<p>6. Finalizing Recommendations; Define Ongoing Work</p>	<p>Michelle reviewed the committee's work for the day and advised the committee that a draft recommendation will be sent to committee members for review. Michelle closed the meeting with discussion of defining on-going work for meeting the short and long-terms goals of the committee's work.</p> <p>The meeting was adjourned at 3:10 p.m.</p>	
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