

**“Thank you” to Kathy and Debbie for developing the agenda and assisting in master planning/organizing the next stages of our work and to Meg for assisting in the steps to collect information from other districts.**

Bellingham School District  
**HCL Program and Enrichment Options Ad Hoc Committee**

March 24, 2009

2:00- 3:30 PM

Roeder Administration Bldg. Room 212

Agenda

Purpose: The focus of our meeting is to clarify the outcomes, organize into workgroups and establish the intermediate and long-range timelines for completing the charges of the committee. Work groups will have time to establish how they will do their work and accomplish their short tem goal by the next meeting date.

Tentative/ draft definition of enrichment: ***Enrichment is curriculum and/or instruction implemented to meet the learning needs of students who have mastered the grade level expectations in a content area, (students who are identified as high achievers).***

1. Agenda accomplishment at the meeting      2 minutes      Susan P

▪ Urgency of the work/next meetings

There may not be district funding for the HCL program. Susan explained that the funding is drawn from 2 pots. Approximately \$92,000 comes from State funding; \$120,000 comes from District funds. The District funded portion (\$120,000) will not be available for the coming school year. Susan explained that the program used to have 2 full time facilitators, we tried using less facilitator time so there is more \$ for activities.

Susan emphasized that we need to continue to study the proposed recommendations and continue looking at strategies.

- Parking Lot system – posted on the wall of meeting room. This system is to be used for posting non-agenda items, questions, issues, etc.
- Time Keeper ?

2. Timeline for the Work      3 minutes      Susan P

- Long range – three year
- Intermediate – Beg. of May. Susan would like to have some kind of kick-off plan in place to take to the Superintendent for the coming school year. Looking at enrichment, what are the ways we can reach our children’s interests? Meg and Kathy mentioned they think it would be helpful to get the Superintendent’s expectations.
- Short – today and next week

3. Process for the Work 4 minutes Susan P
  - Group established areas of work
  - Established outcomes and timelines for each group
  - Self selection of members into work –groups
  - Meeting as a whole group to share work of the work groups
  - Agreement process for our work 5, 4, 3, 2, 1 with option for minority report
4. Questions and Clarifications 5 minutes Whole Group
5. Work Groups Working 40 minutes Whole Group – Work groups are continuing to work and we'll come back with the outcomes at the next meeting.
  - Investigating Other Programs - Meg and ??

Susan requested that Jim be included in this task.

- Developing a matrix that identifies elements of district programs that serve students who are high achievers and selecting districts to interview or visit
- Identifying what works well – ???
- Collecting ideas that work well in the classroom and school in meeting the needs of high achieving students grades 3-8. How can those ideas be shared?

Susan said we could send a survey to teachers to get information on enrichment activities they are using in their classrooms.

- Describing what we value in a program - Kathy, Stacie and ?  
Grouping and re-wording the description statements to develop statements that describe what we value in a program that provides for the enrichment needs of students in grades 3-8. The statements will serve as a guide or criteria in the selections/decisions we make

Meg: We started looking to make sure we're asking the other districts the right questions. How are they working, funding, etc. Talked about adding Ferndale's Aiming High program—Joanna will look into this. Jim will look into Coure d'Alene's program. A comparison document could be created to glean what is working in other districts.

Hui-Ling Chan talked about involving psychologists to look at emotional issues. We could look at other district's testing criteria.

Per Susan, the state's funding is miniscule, we cannot rely on that for funding—it's bare bones. It is an allotment. Also, State funding requires meeting the state criteria.

Hui-Ling Chan: We can create survey for teachers/principals to find out what's going on.

Kathy: Value: Enrichment to be consistent for all high achievers. Professional Development, regular, consistent communication when working with parents.

Susan: We may want to start working on definitions. Kathy volunteered to take on creating descriptions.

6. Whole group sharing – status of the work-group and next steps 8 minutes per group (24 minutes)

Hui-Lin Chan suggested that a district staff member be included in the group – to help with common knowledge.

**Homework:** Please read the information about the existing HCL program and send your questions to Heather. Peggy, Darlene and I will create a Q and A and send it back out to all of you.