

Family Partnership Program Advisory Group

Date: Tuesday, December 16, 2014

Larrabee Facility, Room 2

Time: 4:00 - 6:00pm

Bellingham Public Schools

Attendees: Kate Baehr, Rob McElroy, Michelle Kuss-Cybula, Kierin Lund, Glenn Thomas, Janet Mock, Sam Lockwood, Courtney Sawyer, Patty Keene and Karen Rosencrans

Topic	Discussion	Next Step
Welcome/Congratulations	<p>Kate welcomed the attendees and introduced Karen Rosencrans from Sky Valley Parent Partnership in Monroe. Karen spent the afternoon observing our program progress and facilities and shared her experience as director of their program for the last ten years.</p> <p>Courtney Sawyer, Advisory member, has returned from New York after being one of the four finalists of the 47th Pillsbury Bake-Off Contest. She was paired with Mario Batali at the finale!</p>	
Our Purpose	<p>Kate opened the meeting with one of our charges: Develop a vision and mission. She shared a possible mission statement that was worked on in part by the writing group: We promise to inspire learning and support families because together we can achieve more.</p>	Continued review and opportunities to vet with the community will be considered.
The Presentation made to the Executive Team on Tuesday, December 16, 2014	<p>Rob and Kate met with the Executive Team Tuesday morning and presented the progress of the Family Partnership Program (FPP) to date. They showed them the main strategy, highlights about legal parameters, and the wrap up of their work, which included the site visit observations and input from the community via the public forum and a survey. The Executive Team gave Rob and Kate the go ahead to continue the development of the Family Partnership Program.</p> <p>The presentation was shared with the Advisory Group.</p>	
Who do we hope to serve and what can we do for them?	<p>Kate shared the survey data with the summary and charts to the group. The group was asked to review the survey results and then respond to</p>	

	their findings with three main takeaways.	
Making a recommendation	<p>The group then brainstormed categories to include with the draft.</p> <p>Still in development, but the main categories should be:</p> <ul style="list-style-type: none"> Communication plan Student Information Systems Family involvement (parent/student) Program offerings/courses Staffing - ISS (Instructional Support Staff) & Certificated Calendar (time/duration, schedule weekly and annual) Timeline (Phase 1, Phase 2) Family Resources Facility readiness (technology, materials, furniture) Food/Transportation Family Intake (enrollment, orientation, ongoing input) <p>Group broke into groups of two to discuss recommendations and develop suggested items to include based on the categories.</p>	
Nuts and Bolts & Closing	This was the final scheduled meeting for the Family Partnership Program Advisory Group. There is continued work needed to develop a recommendation.	A draft of the recommendations will be sent to the Advisory Group to review via email in early January. The group will meet again on Tuesday, January 13, 2015, at 4pm at Larrabee.