

Name: Whatcom Middle School Educational Specifications Ad Hoc Committee
Type: Ad Hoc Committee: Advises the architect/staff on middle school concept

Purpose(s)/Goal:	<ul style="list-style-type: none"> Review and possibly update the educational specifications created for the Bellingham School District in July 2007 that were used to describe the district's middle school program. Provide input to the architect associated with the middle level instructional program.
Basis for Establishment:	<ul style="list-style-type: none"> Following the fire on Nov. 5, 2009, rebuilding Whatcom Middle School at its current location is a district priority. This will take time (two to three years) because of the removal of debris and site clean-up, the review of educational specifications, development of architectural plans, and construction activities. The purpose of educational specifications is to review the programmatic, functional, spatial and environmental requirements of the middle school program. This review will clarify and direct the scope of work and design requirements for the architects, engineers, and other professionals working on the building design. Educational specifications include a thorough, in-depth explanation of curriculum goals and instructional activities that occur within the middle level learning environment. A detailed description of the educational program enables complete and accurate descriptions of functional and spatial needs and – in the end – successful design.
Decision Making Process:	<ul style="list-style-type: none"> Provide input to the architect who will update middle school educational specifications for the Bellingham School District, as needed.
Qualifications:	<ul style="list-style-type: none"> The co-chairs will review each application and select a group that is balanced with diverse representation inclusive of stakeholder groups as well as balanced by attendance areas/neighborhoods and background/experiences relative to the task.
Membership, Regular: <i>(appx. 12–15 members)</i>	<ul style="list-style-type: none"> 1-2 Whatcom Middle School students 3 Whatcom classified staff 9 Whatcom certificated staff 3 parents (one from each grade level) 1 community member/business leader Co-Chair: Whatcom Planning Principal Jeff Coulter Co-Chair/Facilitator: Executive Director Doug Kyles
Ex-officio:	<ul style="list-style-type: none"> Assistant Superintendent of Business and Operations Ron Cowan
Responsibilities:	<ul style="list-style-type: none"> Available for all time required to participate in meetings. Read and review information provided. Provide input. Follow committee procedures.
Timeline:	<ul style="list-style-type: none"> Committee members will need to be available for up to 2-3 meetings during the workday from approximately mid-May through mid-June. Educational specifications will be completed in June.