



Meeting Minutes

Transportation Garage Planning Committee Meeting #1

March 10, 2017 10 a.m. – 12:00 pm

Members Present:

Ron Cowan
Rae Anne Thon
Richard Drost
David Vanderyacht
Bruce Henninger
Mike Bozzo
Terry Brown

Ron welcomed everyone and thanked them for sharing their time and expertise in helping the district figure out the necessary improvements to the Transportation Garage. Committee members introduced themselves to one another.

Ron reviewed the [Committee Template](#) explaining the importance of us all having a clear understanding of our purpose and work, and that our role is advisory to the Superintendent.

The committee reviewed the meeting schedule and due to a few schedule conflicts agreed on the following meeting dates and times:

- March 16 – 1:00 p.m.-3:00 p.m.
- March 31 – 7:00 a.m.- 12:00 p.m. to tour other school Transportation Garages (tentative)
- April 14 – 10:00 a.m.- 12:00 p.m.
- April 21 – 10:00 a.m.- 12:00 p.m.
- April 28 – 10:00 a.m.-12:00 p.m.

All future meetings will be held at the Transportation Garage.

Ron explained in terms of schedule, ideally the renovated garage will be completed by August, 2018 but it may be later depending on the Sehome project which is top priority right now. However, the planning and design of the garage improvements will proceed in order to meet the current planned August, 2018 completion date.

Terry Brown, Project Architect from Zervas Group Architects familiarized the committee members with the project site and explained that the scope of the project will be to renovate the existing building due to cost and other factors. He stated the overall project budget is \$2.0 million with approximately \$1.5 million available for construction. A master Site Plan will also be considered as the project progresses.

Zervas Group Architects previously designed the WTA Garage facility. Terry explained that after visiting the school district's transportation site and talking with Rae Ann Thon, Director of Transportation, and Dick Drost, Transportation shop foreman, he sees the following design elements as part of the project and a starting point for further discussion by the committee:

- 4 service bays with 3 dedicated to buses and one for non-bus vehicles
- Hydraulic hoists
- Oil/Water separator
- Parts Storage (small and large)
- Tool storage
- Offices
- Restrooms
- Break Room
- Tire Storage
- Fluid storage
- Fluid and air distribution
- Used fluid storage
- Fire Sprinkler System
- Bus Wash
- Vehicle Exhaust System
- Building HVAC
- Building electrical system
- New roof, siding and doors
- Energy code improvements

The committee discussed the fact that bus repair operations must continue while improvements are being made to the existing garage. Options to explore include finding a temporary or permanent offsite location, phasing the project, or making improvements in two existing parking bays allowing repairs to continue in the existing repair bays. Once improvements are complete, the existing repair bays could be used for parking or some other purpose.

Ron asked committee members if they had any hopes, dreams or 'fears' about the project. Items included:

- Elimination of wasted space
- How to service buses while the renovation is taking place
- A level floor
- Fluid distribution
- Budget

Ron will investigate the possibility of touring other school Transportation Garages and report back to the committee.

Meeting adjourned at 12:00p.m.

Next meeting: March 16, 2017 at 1:00 p.m. at the Transportation Garage. (Tour of existing garage at 12:30 for anyone who has not seen the existing garage).