



**Meeting Minutes**  
**Career and Technical Education (CTE) General Advisory Board**  
**Bellingham Public Schools**  
**Tuesday, May 22, 2018**  
**5:00 – 6:00 p.m.**  
**Options High School**

**BSD Staff Present:** Jeff Tetrick (DTL), Jared Greenwood (OHS), Jessica Smith (SQHS), Jennifer Hento (SMS), David Rostykus (SQHS), Rob Hendricks (KMS), Chris Stevens (SQHS), Alan Doud (SQHS), Jenny Styer (SHS), Kevin Criez (SHS), Meghan Dunham (OHS), Heather Steele (BHS), Sarah Marshall (SQHS), Pat Draper (BHS)

**Community Members Present:** Priscilla Brotherton (Re-Sources), Carla Conforto (WorkSource), Rachel Garcia (WorkSource), Danny Gusukuma (Alcoa Intalco Works), Dana Hickenbottom (Western Solar), Michael Jay (Educational Systemics, Inc.), Craig Lang (GAC Chair), Gil Lund (Fives Lund LLC), Lin Nelson (Whatcom Building Alliance), Guy Occhiogrosso (Bellingham/Whatcom Chamber of Commerce & Industry)

**Call to Order** - Jeff Tetrick called the meeting to order at 5:00 p.m.

**Introductions** – Staff/industry members introduced themselves

**Approval of Prior Meeting Minutes** – David Rostykus motions to approve / Rob Hendricks seconds motion

**Main Presentation** – based on PowerPoint presentation presented by Jeff Tetrick

**New Business**

- District Wide Plan and Review (New CTE Offerings for 2017-2018 & 2018-2019)
- CTE Growth
  - CTE generates 5.3 million in state funding. 670 FTE for the 2017-2018 school year.
  - Programs of Work – members broke into groups to develop goal action plans for their corresponding program.
  - 5-Year plan discussion – members reviewed and discussed the data provided for CTE program growth and expansion for the next 5 years – this document is now a requirement for the Carl Perkins Grant.
    - Guy Occhiogrosso motions to approve / Craig Lund seconds motion
  - Staffing Projections (2018-2019)
    - 62 staff members assigned to CTE program for 2018-2019
    - Conditional/Probational approvals
      - Lin Nelson motions to approve / Michael Jay seconds motion
  - Project Free Education
    - Dual Credit Courses
      - 288 freshmen registered for semester one in 2017-2018 (based on Technical Literacy)
      - 41 total for 2016-2017 in grades 9 to 12
    - Grants and Other Funding
      - Carl Perkins - \$64, 007
      - iGrants - \$84,000
      - Bellingham Foundation - \$17,000
      - Technology Levy - \$70,000

**Updates**

- Labor Market Information (Carla Conforto – WorkSource)
  - Carla presented PowerPoint on Why Labor Market Information Matters ([esd.wa.gov/labormarketinfo/LAAO](http://esd.wa.gov/labormarketinfo/LAAO) and [Onetonline.org](http://Onetonline.org))

**Concluded at 6:13 p.m.**