



**Minutes Meeting #1
Alderwood/Parkview Elementary School
Ed Spec/Design Advisory Committee
Thursday May 17, 2018**

Ron Cowan, Executive Director of Capital Projects and School Facilities, opened the meeting welcoming both Alderwood and Parkview Educational Specifications and Design Advisory committees together.

Ron reviewed the [Bellingham Promise](#), sharing it is what guides and grounds Bellingham Public Schools. We collectively make a commitment to our kids. In terms of school construction, we provide outstanding spaces for students and the adults who teach and help our children. Our students are cared for, and part of caring is providing quality facilities for them to learn.

Ron introduced Alderwood principal Micah Smith who then introduced Alderwood's architects from Dykeman, Kelli Smith, Zach Ham and Hannah Melling. Dykeman has worked on previous school district projects including Whatcom, Birchwood and Sehome.

Parkview principal Mylo Allen introduced the Parkview architect from Zervas Group, Terry Brown. Andrew Krysiak will also be working on the Parkview project but he was unable to attend the meeting. Zervas was the architect for Shuksan, Wade King and Options, and additionally was architect on the 2013 bond projects at Parkview, adding a music classroom/stage, kitchen and covered play shed, and the Transportation Garage improvements.

Ron added that it is exciting to be working with Dykeman and Zervas again, both who have provided outstanding service meeting student, staff and community needs in designing many of our new buildings.

Dr. Greg Baker addressed the group, summarizing the work the committees were going to engage in. Building a school is done over many years with many people. It requires the public's support with a bond. Recently Bellingham Public Schools went to our community, and with over 70% approval rating, supported a new bond. This community values education and trusts the district.

Dr. Baker stated that each committee member is here for a reason. We believe in strong engagement with partners and our city partners are part of this group. Throughout the process, we will update our community ensuring their voices are heard. He thanked staff, community members, and volunteers for their involvement and support.

Mylo shared a handout of [Team Norms](#). The group will be using these with the joint committee and with the individual committees. Micah stated that they processed and selected these norms to

make sure we bring out these great ideas and wrestle with them constructively. The group interacted with each other shared which norm is going to be key for them in the process.

Ron reviewed with the group the Committee Template, followed by the [Master Schedule](#), which works as a road map for each meeting.

The first three Alderwood and Parkview Advisory meetings will be held jointly. On the fourth meeting, the schools will split into two groups where committee members will have the opportunity to offer ideas and considerations to the architects unique to each project and site. Each school will have a community meeting as well, as public input and feedback is important to the design process. The hope is to have initial committee work complete by the end of June. In the fall, Kelli and Terry will return and share their proposed solutions. The committee will review and provide feedback on the designs presented.

Ron reminded everyone that the committees are the advisory groups making recommendations to the superintendent.

Ron shared parameters for both projects. The new schools will be built adjacent to the existing schools while the schools remain in operation, which the district has successfully done a number of times. Students stay onsite and remain a school community. The learning opportunities for students is tremendous. Happy Valley and Sehome projects experienced great relationships between students and contractors.

The schools will each be two story buildings, approximately 55,000 sq. ft., with 3 classrooms per grade level and a capacity of about 450 students. Ron reviewed the project budgets for each school pointing out that the project budget is comprised of numerous components including construction, permit fees, furnishings, design and consultant fees, legal fees, testing and inspection, etc. Alderwood's budget is higher than Parkview's budget because Parkview's recent improvements were designed with the rebuild in mind and will be retained and become part the new school.

Micah and Mylo introduced and discussed with the committee the [Elementary School Model and Standards](#). The standards include certain core agreements that are part of every new elementary school we build. Beginning with these core elements help streamline the process, and gives the committees more time to work on the actual design of the schools.

Kelli Smith shared the committees' homework assignment which includes [Homework Instructions](#), [Narrative Program](#) and [Detailed Space Requirements](#). She requested that the committee members go through and note any questions, wonders, or comments. The next two meetings the group will be reviewing this kind of information.

In closing, Ron stated that providing great facilities helps great things happen between students and the adults who work with them and expressed the district's appreciation for the committees' commitment and help with this important work.

The next meeting is scheduled for Thursday, May 31st, 3:00p.m.-5:00p.m. at the district office.

Meeting Adjourned 4:40p.m.