



**OFFICIAL MINUTES OF THE REGULAR BOARD MEETING
BELLINGHAM SCHOOL DISTRICT BOARD OF DIRECTORS
June 20, 2018**

1.0 OPENING ITEMS

1.1 Meeting Date and Location:

6 p.m. – June 6, 2018 - 1306 Dupont St., Bellingham, Washington

1.2 Call to Order/Roll Call:

Ms. Bashaw called the meeting to order at 6 p.m. Present: Directors Kelly Bashaw (President), Camille Diaz Hackler, Douglas Benjamin, Jenn Mason, Quenby Peterson, Superintendent Greg Baker, and Ruth Rasmussen (recorder).

1.3 Audience:

Steve Paus, a founding director of [Home Port Learning Center](#), and Ralph Smallwood, a Home Port director for more than 20 years, discussed the program's purpose and its history and shared some student success stories. Both thanked the district, particularly Assistant Superintendent Steve Clarke, for support through the years. The program is being discontinued, they said, because it is no longer financially sustainable.

1.4 Superintendent's Announcements and Report: Summary of Dr. Baker's comments:

- **Finance and Operations Department Recognition:** In follow up to recently announced [special district recognitions](#), Dr. Baker introduced Washington State Auditor Pat McCarthy who presented the State Auditor's Stewardship Award in recognition of the district's outstanding commitment to safeguarding public resources. Ms. McCarthy read a letter (*see Attachment A*) describing the award, and she congratulated the finance and operations team, represented at this evening's meeting by Assistant Superintendent Simone Sangster, Director of Business Services Kathryn Weilage, Accounting Supervisor Elizabeth Crocker, and Accountant Susan Swan. She noted that of 2,300 annual state audits, only 10-12 agencies receive this special recognition each year.
- **Graduation Ceremonies and Last Day of School:** Dr. Baker thanked the directors for their participation in recent ceremonies. The last day of school was June 14. End-of-year staff professional development activities are currently underway.
- **Collective Bargaining:** Bellingham Education Association/Bellingham School District bargaining is continuing.
- **Facilities:** The following updates were included in a recent [message](#) from Dr. Baker to families and the community:
 - **Sehome High School:** Since the construction project is ahead of schedule, the move-in date for Sehome staff and students may be as early as semester break in January 2019.
 - **District Office:** The administrative team continues to explore the pros and cons of remodeling the existing office versus relocating to another site.

- **Parkview and Alderwood Projects:** Parent/Community Project Meetings were held earlier this month. The [Alderwood](#) and [Parkview](#) Educational Specifications/Design Advisory Committees will continue to meet through June, with additional meetings scheduled, if needed, through the summer.
- **2018-19 Budget:** Steve Clarke, Simone Sangster, and Kathryn Weilage shared key district accomplishments in 2017-18, discussed the budget development process, and reviewed revenue and expenditure projections. Dr. Sangster also reviewed Materials, Supplies and Operating costs (MSOC). The July 11, 2018 agenda includes a public hearing on adoption of the 2018-19 budget. Following the public hearing, the board will vote on the consent agenda that will include a resolution pertaining to formal adoption of the budget.

2.0 CONSENT ITEMS: Mr. Benjamin made a **motion**, seconded by Ms. Mason, to approve the following consent agenda items. Unanimous affirmative vote.

2.1 Approval of minutes of the June 6, 2018 regular meeting

2.2 Resolution 13-18, Bond Issuance and Sale

2.3 Resolution 14-18, Request to Transfer Funds from the Capital Projects Fund to the General Fund

2.4 Hire Appraiser for Property Appraisal

2.5 YMCA Before and After School Care (#1819-001)

2.6 2018-19 Northwest Career & Technical Academy Agreement (#1819-003)

2.7 2018-19 NWESD/NWRDC/WSIPC Membership Agreement (#1819-002)

2.8 Learning Assistance Program Readiness to Learn

2.9 Personnel Recommendations

2.10 Personal Services Contracts

3.0 INFORMATIONAL ITEMS

3.1 School Board Directors' Reports: Highlights of comments:

- Ms. Peterson shared a budget-related question raised at a recent Sehome High School PTA meeting. In response, Dr. Baker asked that directors encourage parents and community members to send him these types of questions and comments so he and/or his administrative team can respond.
- The directors shared reflections on their attendance at recent high school graduation ceremonies.

3.2 Review GP-7.2 – Annual Board Agenda: General review

3.3 Board Assessment of Meeting: Ms. Mason assessed the meeting, with an overall rating of 4 (commendable).

4.0 NEW BUSINESS

4.1 New Business (as needed): n/a

5.0 EXECUTIVE SESSION

5.1 Executive Session to review the performance of a public employee per RCW

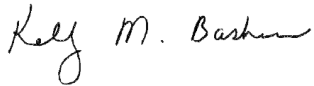
42.30.110(1)(g): At 6:46 p.m., Ms. Bashaw announced the board would enter Executive Session for approximately 20 minutes for the purpose of reviewing the performance of a

public employee per RCW 42.30.110(1)(g). At 7:05 p.m., the Executive Session ended and the board resumed the public meeting for purposes of adjournment.

6.0 CLOSING ITEMS

6.1 Adjournment: The meeting adjourned at 7:06 p.m.

Approved:



Kelly Bashaw, Board President

Attest:



Greg Baker, Secretary to the Board

Minutes approved: July 11, 2018