



## **Minutes Meeting #5 Alderwood Elementary School Ed Spec/Design Advisory Committee Wednesday June 20, 2018**

Micah Smith, Alderwood Elementary School principal, welcomed the group. The minutes from the June 13 meeting were reviewed and approved.

The committee then looked over our [elementary school size summary](#), which indicated square footage of cafeteria and gym spaces of all Bellingham Public School's elementary schools with related enrollment. There was discussion about cafeterias in some schools feeling small. Ron Cowan, Executive Director of Capital Projects and School Facilities, stated that 2000 square feet is our standard for our cafeteria spaces and it works. We may adjust the number of lunches as the school population grows. Cafeterias need to be functional, promote healthy eating habits and provide a space for learning.

Kelli Smith, architect from Dykeman, went over an updated [Numeric Program](#) that reflected the adjustments from committee feedback from the previous meeting. With those adjustments, there is a surplus of 156 square feet. Kelli suggested that rather than allocate that square footage now, we keep it as flexible space, and allocate later, after the architects have come up with an initial schematic design.

The committee shared areas where adding additional square footage may be considered:

- Kitchen
- Extended learning areas
- Lifeskills restroom
- Staff bathrooms
- Principal's office (add space back that was removed)
- Conference room

With the areas for additional square footage noted, the committee reached consensus on the Numeric Program.

The committee broke into three small groups and participated in a brainstorming session, coming up with their top five characteristics or attributes that they would like to see reflected in the new school that would represent the school and the neighborhood.

The same groups then went through an exercise looking at a large site map and arranged cutouts of building pieces on the map to see where the new school might sit on the site.

This activity was repeated with interior building spaces placed on the map, looking at adjacencies and brainstorming different schemes of how the spaces might fit together. The entire committee shared their ideas and thoughts with each other and with the architects.

At next meeting, the group will work on developing design goals for the project.

A [Narrative Plan](#) and [Detailed Space Requirements](#) that have been edited with the committee's comments was handed out for the group to read through and confirm that the architects received all the feedback and that nothing was missed.

The next meeting will be from 3:00 p.m.-5:00 p.m. Wednesday, June 27 at Birchwood Elementary School. The architects feel that seeing one of our newer schools will give the committee members an idea of how some of the problems that were identified were solved.

Meeting Adjourned 5:10 p.m.