



Meeting Minutes
Transportation Garage Planning Committee Meeting #6
May 18, 2018 10:00 a.m.-11:30a.m.

Members Present:

Ron Cowan
Rae Anne Thon
Richard Drost
David VanderYacht
Bruce Henninger
Terry Brown
Guest: Steve TeVelde from K Engineers

Ron Cowan, Executive Director of Capital Projects and School Facilities, explained the reason our planning paused on this project was because we were awaiting the results of the February 2018 Bond. The bond passed by over 70%, providing an additional \$1.5 million to the project.

Ron indicated the schedule is to have the new facility complete by the end of 2019.

Terry Brown, architect with Zervas, reviewed the schematic design that was developed last spring. He also shared that the City will not require any special permitting as long as the renovated facility remains within the existing footprint.

Dick Drost, Bellingham Public Schools shop foreman, pointed out that we will need a location for diesel exhaust fluids.

Ron suggested an additive alternate to consider an above ground diesel fuel tank that would allow us to buy fuel in bulk and do all fueling on-site.

Terry will explore possible locations and bring ideas to the next meeting.

Rae Anne Thon, Director of Transportation Services, wondered about the possibility of adding an additional office or two. The thought is that perhaps the items stored in the second floor of the existing office building could be relocated to the mezzanine in the renovated building, which would create room for a couple of offices in the existing office building.

Ron raised the idea of temporarily relocating the repair area to an offsite location during construction. Everyone agreed this was not only preferred but imperative. He will arrange a meeting to visit a potential location.

Terry shared a proposed schedule:

Design Phase:	June - Oct. 2018
Permit Application:	Oct. 2018
Open Bids:	Dec. 2018
Begin Construction:	Jan. 2019
Substantial Completion:	Oct. 2019
Final Completion:	Dec. 2019

It was decided we will not install a permanent generator but will provide a transfer switch allowing for a portable generator. Steve TeVelde, from K Engineers, will visit Buildings and Grounds to look at the large portable generator and determine if it could be used at the new Bus Garage.

Steve will schedule a time to walk through the transportation facility with Dick and mechanic Dave Vanderyacht, to identify equipment that will be reused.

The next meeting will take place after Terry and his team have further refined the design (Design Development); likely sometime this summer.

Meeting adjourned 11:30 a.m.