



**Minutes Meeting #6  
Parkview Elementary School  
Ed Spec/Design Advisory Committee  
Wednesday July 11, 2018**

Mylo Allen, Parkview Elementary School principal, welcomed the group to Happy Valley Elementary School for their final meeting of the initial part of the design process. The minutes from the previous meeting were reviewed and approved.

The homework assignment from the last meeting, Thursday, June 21, was to review and approve the [Narrative Program](#) and [Detailed Space Requirements](#) with the most recent revisions. Mylo stated it was time to make any edits to either document, and asked the group for questions, comments and feedback.

There were comments from the committee regarding the need for a bathroom in the resource room. During discussions at the June 7 meeting, Bethany Verner, Assistant Director of Special Education, stated the resource room did not need a bathroom. Additionally, the resource room does need curriculum storage for grades K-5 and an additional teacher desk.

Dedicated lockable storage space for the Parent Teacher Organization, (PTO) was discussed. Ron Cowan, Executive Director of Capital Projects and School Facilities, stated that this could be included in the large shared flex space. This is space that will be used by all community partners and is noted in past minutes as an area to look at as the design moves forward.

Providing sufficient custodial space was also raised, to alleviate clutter in main areas of the building.

Ron stated that the process is not complete. The information the committee has given to the design team has been presented as challenges for the architects as they develop the building and site design. The group will see a schematic site plan and a schematic design of the building in mid to late October when the committee reconvenes. Once school resumes in the fall, a traffic consultant will be hired to study traffic concerns and propose recommended solutions.

The committee toured Happy Valley Elementary School. Happy Valley is the district's newest elementary school, completed in 2016.

When the group reconvened, Mylo led a discussion on what they saw that they liked, which included materials, hallway heights, shared spaces, windows within the shared spaces and the deck.

The committee then spent time on the [design goals](#), reviewing a master list of the top five most important characteristics, qualities, and attributes. These are provided for general guidance as the architects develop the design, applying the educational specifications.

The members broke into small groups sharing and reviewing design descriptors of the Teaching and Learning Environment and Educational Goals, then shared back their comments.

In an additional small group exercise, the group worked toward producing goal statements. From this process the architects will produce a Design Goals document for Parkview Elementary School.

Nic Castona, Parkview Physical Education teacher, shared comments regarding the existing gym, and his understanding that it was to be part of the new project. Ron reiterated from a previous meeting that our elementary school model is to build the music classroom, cafeteria and gym spaces adjacent to each other, so the spaces can be used individually or as one large area when moveable walls are opened.

Ron also summarized additional information about the existing gym and the new gym at Parkview:

- When the 2014-15 Parkview Design Advisory Group met, they considered whether to build a new cafeteria or a new gym as part of their work. They recommended building a new cafeteria rather than a new gym.
- The 2016 additions (music classroom/stage, kitchen, cafeteria and covered play) will remain in place when the new school is built. The gym was not part of the 2016 addition. Some minor improvements were made to the gym with the idea of making it a better PE teaching space until the new Parkview was built (paint, enclosing the stage to both create a better PE teaching space and a small group instruction area, lighting, and code-mandated improvements to the fire alarm system).
- We won't be building a new larger gym and keeping the existing old gym in its current condition. If the existing gym space (not the gym in its current condition) fits into the plan for a new 55,000 square foot Parkview, either as part of the new larger gym or something else within the elementary model, that will be considered.

He encouraged the group to let Zervas architect Terry Brown and his team come back in the fall to address the challenges presented and to meet the model of what our elementary school will look like.

Ron thanked everyone for their hours of work on this part of the process. The committee will break for summer and Zervas will work on the design. In the fall, the committee will reconvene, and Zervas will share some of their ideas and design concepts.

Meeting adjourned: 5:20 p.m.