



**Minutes Meeting #4
Parkview Elementary School
Ed Spec/Design Advisory Committee
Tuesday June 12, 2018**

Mylo Allen, Parkview Elementary principal, opened the meeting, welcoming the Parkview committee together. The minutes from the June 7 meeting were reviewed and approved.

Mylo summarized that the committee is taking feedback gathered from the Alderwood/Parkview joint committee meetings, the Parkview community meeting, and additional information gathered from this Ed.Spec/Design Advisory committee, to assist in defining the project for the architects. Now it is time to discuss finer details specific to Parkview. The Educational Specifications/Design Advisory process will not be complete at the end of June. The committee will continue to come together and filter through the information that Zervas architect Terry Brown and his team will present in the fall.

Terry touched on highlights from the Parkview community meeting stating we want to honor and respect what the community would like to see, and their comments will assist with components of the design. The community is supportive and had some exciting expectations.

The group has gone through the [Narrative Program](#) and [Detailed Space Requirements](#). Now we will go through the [Numeric Program](#) to make sure all spaces are accounted for and that we hit our square footage target.

Ron Cowan, Executive Director of Capital Projects and School Facilities, addressed the group clarifying some aspects of the [Numeric Program](#). 55,000 square feet is our model for every new elementary school. After the model was developed, a flex space was added, increasing the square footage to 55,450. Flex space is a multi-use area for our community partners, family resource center, social service agencies, PTA, and community space.

This 55,450 square foot size is unique to Bellingham Public Schools, as other school districts build new elementary schools much smaller. We are generous with our classroom sizes and it is unusual for an elementary school to have a full size gym.

Ron then shared an additional adjustment to the Numeric Program. 24 classrooms were built into the elementary school model; however, the square footage of two classrooms was not included in the Numeric Program. Adding two additional classrooms increases the total square footage to 56,005. As we work through our [Numeric Program](#), the goal is to find 555 square feet to bring it back to 55,450 square feet.

Ron also confirmed that the recently renovated areas of Parkview that will stay and be incorporated into the new school are: the cafeteria, music classroom/stage, kitchen and covered play area. Ron will get data on sizes of these spaces, testing the square footage of the spaces against the Numeric Plan model.

Terry then went through the Numeric Plan, reviewing each space to ensure the sizes match the intended use, looking for opportunities to find extra square footage, and considering spaces that may have a dual purpose and could be shared.

Suggestions being considered by the committee of areas where square footage could be reduced include the following:

- Reduce classroom size by 25 square feet each, bringing them down to 925 sq. ft. Current Parkview classrooms average 920 sq. ft.
- Reduce the size of the gym, while still maintaining full functionality.
- Reduce administration circulation
- Remove or reduce the library office.
- Remove one specialist's office, as it is common for itinerants to share office space.
- Remove Title 1 book room
- Remove one of two special services/Title 1/intervention spaces.

The committee then participated in a brainstorming activity, sharing their top five attributes or characteristics they would like to see in the new school. Some of those included:

- Relate to Cornwall Park
- Sustainability – the use of natural building materials.
- Include historical context of the neighborhood – Roeder home, rose garden.
- A building that looks integrated into the neighborhood.
- Warm/welcoming - front of the school will set the tone with what the families will feel.
- Promote collaboration with staff and community.
- Spaces that can have multiple uses.
- Kid-centered building
- Efficient use of site, circulation, safety, visibility
- Traffic/parking
- Durable and kid-proof

Terry concluded that with these strategies, they will return with square footage options for each space and we will prioritize them.

At the next meeting, on June 21, the group will go through a Charrette process; an interactive planning session that includes a large site plan with cutouts for areas that have been discussed, generating ideas of how the building might sit on the property. The activity will be repeated for the building's interior. The committee will look at adjacencies, and brainstorm how the spaces will fit together, coming up with different schemes to consider and share with the architects.

Meeting adjourned 5:03 p.m.