

HIGH SCHOOL TECHNICAL LITERACY WAIVER

This form is to be completed by the School Administrator

Name: _____ Graduation Year: _____

Student has demonstrated Technical Literacy by passing three Microsoft Office Specialist Exams (Word and Outlook).

- Yes
- No

Student has demonstrated the speed and accuracy (40 wpm / 95%) on a 3 minute timed keyboarding assessment.

- Yes
- No

Student has completed the digital citizenship unit and High School Beyond Plan with a counselor.

- Yes
- No

Or... Student has completed equivalent tech course, or a Sheltered Tech course based on their language proficiency and their High School and Beyond Plan.

- Yes
- No

CTE or ELL Teacher

Date

For School Administrator

- Waiver Requirements Met
- Waiver Requirements Not Met

Administrator Signature

Date

Completed form to be forwarded to the counselor and housed in the student's Cumulative File.