



Meeting Minutes #5 Sunnyland Elementary School Ed Spec/Design Advisory Committee Wednesday, February 5, 2020

Curtis Lawyer, capital projects director, welcomed the Sunnyland Ed Spec/Design Advisory committee. The group reviewed, discussed and approved minutes from meetings 2 and 4. (Meeting 3 was a committee tour of Birchwood and Happy Valley Elementary Schools).

The committee then reviewed T-Grid summaries, ([1](#) & [2](#)) of feedback from the elementary school tours. The summaries included characteristics of Birchwood and Happy Valley that would support the goals and opportunities at Sunnyland, and characteristics of Birchwood and Happy Valley that the team felt were missing from supporting goals and opportunities at Sunnyland. The feedback will assist Dykeman architects as they develop plans for the new school.

Zach Ham, Dykeman architect completed reviewing the [Detailed Space Requirements 2](#) of the following areas:

- Principal's office
- Conference room
- Health room
- Work room/mail room
- Staff Lounge
- Flex space
 - PTA, Resource center, etc.
- Restrooms
 - Staff
 - Student
 - Gender Neutral
- Custodial office and storage
- Building storage and receiving

The group consensus was to ensure specialist spaces are placed throughout the building, rather than locating them all in the administration area. There was discussion of which specialists are important to have nearer classrooms, building with intension of collaboration. Amy Berreth,

Sunnyland principal, noted that is important to have at least two offices in the administration area, other than the principal's office and nurse's office, for connection to the administration team and as a central location to the school.

It was suggested that charging stations be provided, or at a minimum roughed in, for the ability to support electric vehicles near loading dock areas and the main parking lot.

Zach presented and explained the draft numeric plan. Using our [Elementary School Model](#), Dykeman's experience and past completed projects, a draft plan of 57,987 square feet was developed. Spaces in the school are listed with square footage allocated for each area. The group will review and discuss all program spaces, making some adjustments as they may relate to their school's programs, staying within the goal and target budget of 58,000 square feet.

Curtis summarized that after the numeric plan is established and the educational specifications are finalized, the architects will meet with the users of spaces to verify design and finalize the finer details when working on through the design development stage.

The committee revisited a few areas that had been discussed. Building staff members on the committee suggested meeting with other Sunnyland staff to discuss the needs and sizes of extended learning areas. Committee members will bring the staff's collective thoughts to the next meeting.

There were questions regarding the square footage of the motor room. The committee liked the size of the motor room they had seen at Birchwood. Zach will confirm the size to share at the next meeting.

There will be a community meeting on Wednesday, February 12 from 6 - 7 p.m. in the Sunnyland library. The community will be provided project givens, history of the bond, needs of the school, and will be able to provide valuable input.

At the next meeting on February 19, the group will complete reviewing the numeric plan, then assess important characteristics, qualities and attributes important to the Sunnyland community.

Meeting adjourned 5 p.m.