

We have received requests from staff for tips on how to kindly remind and request colleagues and students to follow [our safety protocols](#). We understand that no one wants to play mask police, but friendly reminders are important as we strive to take good care of ourselves and each other.

Key reminders

- ❖ Do set a good example. When in doubt, wear a mask. And follow other guidelines, too, including hand washing and using hand sanitizer.
- ❖ Do not shame, bully, stigmatize or politicize. And do not get too technical -- don't expound on epidemiological studies. One suggestion for avoiding this is to be proactive. Start a conversation by saying "It's important that we all wear our masks correctly. If you need to adjust it, use the ear straps rather than touching the front of your mask."

Here are some other suggested talking points regarding mask wearing and maintaining distance with others.

- Oops—your mask slipped off your nose. Do you mind fixing it? (give benefit of the doubt) or
- Just a friendly reminder that we're supposed to wear masks over our noses and mouths. Thanks! Or Hey, Bob, can you please pull your mask up over your nose?
- Oh! Do you mind putting a mask on? Thanks! (friendly, polite and direct)
- I am going to be in and out of here for a few minutes—do you mind putting a mask on? (ideal for entering a space)
- Before we keep talking, let's make sure we're masked up.
- Oh, let me get a mask for you so I can help you with your questions. (each building has a box of disposable masks available for staff and student use)
- Do you mind if we continue this conversation at a distance or via email?
- Do you mind if we create a little space between us? (or just back up – people will likely take the hint!)