



Meeting Minutes
Career and Technical Education (CTE) General Advisory Board
Bellingham Public Schools
Tuesday, May 19th, 2020
4 – 5 p.m.
Zoom Meeting

BPS Staff Present: Jeff Tetrick (CTE Director), Jared Greenwood (Options High School), Riley Liddle (Squalicum High School), Tido Nakazato (Squalicum High School), Alan Doud (Squalicum High School), Nick Boyce (Squalicum High School), Sarah Marshall (Squalicum High School), Doriane Gunnels (Options High School), Meghan Dunham (Options High School), Brian Young (Squalicum High School), Maggie Hite (Sehome High School), Joel Carter (Bellingham High School), Nick Lucey (Squalicum High School), Jami Aeschliman (Options High School), Heather Steele (Bellingham High School), Jenny Styer (Sehome High School),

Industry Members Present: Craig Lang (General Advisory Chair), Rachel Garcia (WorkSource), Michael Jay (Education Systemics, Inc.), Lucas Holtgeerts (Veritas Media Productions), Guy Occhiogrosso (Bellingham/Whatcom Chamber of Commerce & Industry), Brandi Civico (Phillips 66) Mike Korba (BP Inc.), Kevin Smeall (Ershigs), Jill Davishahl (WWU).

Call to Order – 4 p.m.

Introductions – Staff/Industry members introduced themselves.

Main Presentation

Old Business

- Approval of Prior Meeting Minutes
 - Michael Jay – motions to approve / Craig Lang seconds motion

New Business

- Nomination of new General Advisory Chair: Craig Lang steps down after 30 years of working with CTE programs and nominates Lin Nelson. So moved by Jared Greenwood, second by Riley Liddle. Lin Nelson is the new CTE General Advisory Chair for 2020-21
- CTE Conditional Staffing List: Updated with more detail to show staff members endorsement area so the link can be seen to advisory membership.
- Bellingham CTE Updates – Jeff Tetrick provided overview and discussion of the following topics
 - Grading Practice with A or Incomplete
 - CTE Dual Credit and Traffic Safety are connected to outside agencies so the required competencies need to be met to earn the certificate of completion or college credit.
 - Earning free college credits while in high school and earning high school credit.

- Alternative graduation pathways approved in the fall general advisory committee (GAC) meeting, submitted and approved to OSPI for inclusion into our graduation options. Published in course catalog.
- COVID 19 – discussion and update on remote learning, challenges with CTE programs and the thinking for next year. State is taking a leadership role in how school will look in the fall. Personal protective equipment (PPE) was mentioned and a concern for staff and students.
- Comprehensive Local Needs Assessment: CLNA – review and update on the work of the Whatcom County CTE Directors group in cooperation with BTC and WCC staff to determine an aligned practice for workforce development data and strategy to address the skills gap.
- Department Chair Updates: Riley Liddle: updated GAC members on mask creation effort from STEM teachers. Heather Steele updated on Robotics competitions, VEX league, CTE Dual credit information and yearbook struggles with technology and publication due dates.
- CTE 5-year plan: Reviewed all components of the 5 year plan and collected feedback from staff and advisory group on additions and questions. Due to closure, planning to move items into 2020-21 school year. Putting more focus on renewable energy programs from board members. Approved by all, no objections due to the current situation and school closures. So moved by Craig Lang, second by Jared Greenwood.
- Budget Focus and Update
 - Focus on staffing and supporting the contracts of CTE staff members. Lower priority on using state dollars for equipment and PD. CTE Director will seek out grants for these items in preparation for state revenue to be reduced.
- Perkins Grant
 - Review of activities associated with the Perkins grant for PD, Curriculum and Supplies for 2019-20 school year roughly \$72,000, included awarded reserve funding.
- Career Connect @ Home
 - Informed board that Bellingham students are participating in career guidance support for beyond high school through an online venue to connect students to employers in our state. Bellingham students are participating in this and rank in the top 10 of all school districts through efforts from our CTE staff.

Industry Updates:

- Updates from our industry members:
 - Lucas H. – Veritas – marketing dollars are gone – live streaming events, graduation. Whatcom Preps. More partnerships with schools in the areas. OSPI working on the arts and standards for education:
 - Rachel G.- WorkSource: – workforce industry update – WS is still closed, reopen during phase 3. Can't meet with workers, employers or job seekers. Planning for reopening. Could open some money for funding internships for enrolled students.
 - Kevin S. – Ershigs –They are looking into renewable energy and it is the wave of the future. Collaboration with people all over the world, paper consumption is down and impressed how industry has adapted to the new normal.
 - Mike K. – BP – Figure out where they can plug in with STEM support for programs and structure STEM concept. Technical progression alignment – planning in 2050

carbon net zero company. Renewable energy is another focus of BP and their new structuring.

- Michael J. – Match Maker education labs - US Chamber of commerce – tracking abilities and matching them to competencies so learning counts throughout someone's career.

Concluded at 5:53 p.m.