

MEETING MEMORANDUM

PROJECT NAME & NO.	MEETING LOCATION	MEETING DATE & TIME
Sunnyland Elementary School Rebuild	Virtual Zoom Meeting	01/25/2021 06:00pm — 07:00pm

ATTENDEES	COPY TO	RE:
		CUP Neighborhood Meeting

MESSAGE

1. Introductions and Meeting guidelines (Curtis Lawyer and Jackie Brawley)
2. Project introduction and the Bellingham Promise
 - a. Design advisory committee (Amy Berreth)
 - b. Purpose of the neighborhood meeting (Lindsay Kershner)
 - i. Get feedback and answer questions from the public
 - ii. Process: Once application is applied for, the city will evaluate the information, then send out notice which includes a 14 day comment period, then we will schedule a public meeting because CUP application are decided by a hearing examiner
 - iii. Lindsay's role tonight is to answer process questions.
3. CUP Overview (Zach Ham)
 - a. Site Plan Overview
 - b. Civil Plan
 - i. Underground storm detention picking up all site, new street frontage, and alley
 - ii. Street improvements
 - c. Landscape Plan
 - i. Street Trees provided as required
 - ii. 22 new parking stalls
 - iii. Landscape screening to south
 - d. Electrical Plan
 - i. 2 new light poles with no spill onto adjacent properties
4. Site background (Curtis Lawyer)
 - a. Current site and small parking lot is just about 3 acres
 - i. Looking to acquire portion of king street from Memorial Park
 - ii. Added 814 E. Maryland Street
 - iii. Acquired additional property (814 E. Maryland) because there the lack of additional space on site.
 - b. Street vacation
 - i. Proposed
 1. Perks: Honor park entrance and create trail from James Street to Memorial Park
 2. City did not support the street vacation but it is something that BPS will try to pursue in the future (once the project is complete)

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- ii. As the street vacation is no longer being pursued, a variance application will be required with current site layout
5. Variance application (Curtis Lawyer)
- a. 10' request of the 20' required yard
 - b. Existing school is currently only 10' from property setback so no change to existing conditions
 - c. If street vacation had moved forward then the variance would not be required.

Questions:

1. Tyler Dockins: (Son attending Sunnyland next fall) What is everyone most excited for? What are the kids the most excited for?
 - a. Curtis: New state of the art building that is continuous.
 - b. Amy: The gym is going to be amazing. Being in 1 building will be amazing. The cafeteria and connection to the park will be incredible. A lot more space.
2. Unknown: Will the existing building be in use during construction?
 - a. Curtis: Yes, it is the plan. It is a real disruption to move staff and students off site.
3. Unknown: How are bike riders entering the site?
 - a. Zach: Clear that the site is a 4 sided site. We have provided bike parking along the north and south sides of the site for bike access.
4. Unknown: What are the construction hours
 - a. Curtis: Typical work hours Monday - Friday 7 - 4. But contract with contractor does allow for weekend and overtime hours. We strive to be a good neighbor.
5. Katie Heins: (live south of existing parking lot). Are there dedicated usage for 2 parking lots? Worried about traffic down alley?
 - a. Curtis: We have not determined allowed parking. Probably be staff
6. Julie Morse: (neighbors) Time frame for construction and staging
 - a. Beginning in spring of 2021 - summer of 2022, new parking area will be used for staging once drainage vault complete.
7. Jessica Lee: What are the existing and new school population and SF?
 - a. Existing is about 32,000 SF and new is about 67,000 SF (including covered and mechanical)
 - b. Student population currently is less than 300. The new building will be built for 450
8. Jackie: What other questions have you received?
 - a. What would the building look like from the north?
 - i. Gym
 - ii. Covered play more open and towards the public
 - b. How will the building be lit
 - i. Building lighting and free standing pole lights on motion sensors
 - ii. All LED lighting
 - c. Street vacation questions - which we are not pursuing.
 - i. If we can not get variance we will propose to gain 10' of E. Maryland.
9. Hanna Buehrer: We are really excited - our kids are looking forward to a new school

Next Steps

1. We are submitting for CUP/building permit this week
2. Continuing to work towards our construction documents
3. Look to be on site this spring to start construction
4. You can follow progress on the website and please reach out if you have any questions.

SUBMITTED BY: Zach Ham
