

Covid Health & Safety Team Meeting

Monday January 4, 2021

Covid Health & Safety protocol refresher planning

1. Goal: schedule school building Covid team meeting for week of Jan 11, for all members of Covid health and safety teams (generally principal, nurse, front office staff).
 - a. To prepare: week of Jan 4, Jessica to attend level meetings & ask principals for input. What information do they want introduced/reintroduced with their staff?
 - b. Key topics we brainstormed in December:
 - i. PPE (revisit what is necessary, what we have available, how to order more)
 1. PPE ownership at the building level
 - ii. Illness tracking spreadsheet (Ask nurse team to introduce this)
 - iii. Reminder of steps with confirmed case, close contact, illness for staff and for students (Jenny plus nurse to walk through how this works in a building)
 - iv. Building checklist developed by Mike Haberman & team, [attached here](#). Needed: distribute this, help COVID teams plan to use it.
 - v. Discussion: What else should be on the agenda? Specifics about these topics? Best ways to approach information?
 1. Mention any information about new COVID variants and if it is changing any protocols.
 2. Awareness that several of the special ed programs will not be able to go back to their typical classrooms. Help might be needed at a site-by-site situation to problem solve space issues. -Mike Haberman
 3. Update on vaccines- when will staff be able to receive them?
 4. How do we provide students with services and SPED testing the appropriate space?
 - c. We also discussed surveying staff working on site, so we surface questions before the Covid site meeting.
 - i. What are the key questions? Open-ended questions:
 1. "Our district Covid health & safety team is planning a meeting to refresh our staff training about Covid prevention measures. What topics would you like to see addressed at your school/worksite?"
 2. "What questions do you have about your school/worksite/district response to COVID- 19?"
 - ii. Clarify audience: All staff
 - iii. If these questions are finalized Monday, we can distribute them Tuesday morning, or we can ask principals to send them to their staff. Nyla will prepare a draft survey and help us get it set up to distribute
 1. The group prefers to wait until next week for the survey. This week seems too soon. Many buildings are having staff meetings this week which will gather much information.
 - iv. The COVID training that was offered several months ago should be reviewed by staff who are just now going to be working on site.

Testing update

1. After a series of meetings with nurses & BPS staff, and then conversation with the Gates team & local physicians, the recommendation for testing is as follows:
 - a. Offer two models:
 - i. School nurses will have access to tests to use as needed for symptomatic staff and students who cannot access testing otherwise.
 - ii. Offer weekly drive-thru style model. Kulshan MS has offered to be pilot site. Open to all staff. First two weeks only Kulshan students and staff. After 2 weeks we will know the procedure and how we can open it up to more staff.
 - b. 2:00-4:00 would be a good window for elementary staff. Tuesdays are better than Wednesdays.
 - c. Many details still in need of attention: who to staff; how many staff members we can test each session; what day/time is best. Looking to get input on a schedule during this Covid meeting and from principals during staff meetings this week.
 - d. Bob reminds us to get information out as soon as possible so folks can be ready to start work.

Other topics:

Jeff Tetrick suggests moving forward on greenlighting the proposals that have already been approved. Bob will connect with Jessica to see if that can happen.

Wednesdays: Do we still need Wednesday to be no student days? Cleaning does not seem as critical as it was before. Kristi D. has been leading conversations around planning for more students coming back.