

Covid Health & Safety Team Meeting

Monday Dec. 7, 2020

Communications plan:

1. health screening reminders for families—health attestations

Implement illness tracking spreadsheet:

1. An illness tracking spreadsheet is now being implemented at the elementary schools to track when a student is home due to a positive COVID case or exposure to a case. This spreadsheet helps track when the student may return to school. Access to the spreadsheets may be needed by the FRC and transportation.

COVID Dashboard has gone live on BPS website.

- Reporting **positive cases only** that require contact tracing.
- Not recording students who have had close contact to someone who has tested positive.
- Recording persons who have been in person (staff or student)

Confirm student vs. staff communication tree

1. Outstanding questions around staff- do we need an illness tracking spreadsheet for staff?
 - a. If yes, who has access to this spreadsheet?
 - b. Staff should know that the DOH will contact BPS if they test positive
 - c. Supervisors need to know if/when an employee gets a negative COVID test so they know when they can come back to work.
 - d. WWU requires employees to notify them with positive or negative test results
 - e. Jonah- best practice would be to encourage staff to notify their supervisor of test results
 - f. In order to use the federal leave pay (not the staff's personal sick leave) the staff member needs to have a doctors' note stating that they were being tested for COVID.
 - g. Emergency leave is being extended beyond Dec.31st
 - h. Staff should stay home if they are symptomatic, had a known close contact, or are a confirmed case

Building prep—storage containers for extra furniture

1. Taylor DeWitt and Mike Anderson are working on getting containers at schools to store furniture

Plan health education for staff: PPE review, for example

1. Nyla started the weekly COVID newsletter last week.
 - a. Reminder for staff Handbook & website information
 - b. CDC Update & Whatcom County updates
 - c. PPE update
 - d. Puzzler with a prize!!
 - e. Nurse team will contribute topics and we have an email for people to send questions or comments to

Quality Assurance/Quality Control

Brainstorm feedback loop:

1. Encouraging staff to go to their site specific COVID Safety team or nurse for questions builds confidence in the staff.
2. Health department is coming to a classroom tomorrow to give us feedback on safety.
3. Checklist for schools before start of programs, weekly, daily? Who completes, who reviews?
4. Plan for walkthroughs—develop a tool to support principals in leading walk throughs for small groups of staff.
5. Invite WCHD to come view & review in-person programs? This is happening tomorrow.
6. The checklist seems like a useful tool for buildings to use as they wish to review their safety procedures.
7. The checklist should be stored with other staff documents so anyone can view it and use it in their own situation.