

## Bellingham Virtual Learning (BVL) & Spokane Virtual Learning (SVL) Registration Application and Written Student Learning Plan (rev 8.13.21nkb)

BVL Online courses are classes taught through the Edgenuity platform by Bellingham certificated teachers. SVL courses through Spokane Public Schools and taught by Spokane certificated teachers. BVL & SVL courses are online classes that do not require onsite attendance. Weekly contact with the teacher and satisfactory academic progress is required. **Students should expect to commit an average of 5 hours per week towards each .5 credit course.**

Last Name*		First Name*		Middle Name	Birth Date*	Gender (optional)
Home High School*		Current Grade*	Student ID #		Counselor	
Student Home Phone				Student's School E-mail address (@bellingshamschools.org) *		
Student Cell Phone				Student's Personal E-mail address (e.g.: @gmail.com, @hotmail.com, etc...)		
Parent/Guardian Name*		Relationship to Student		Parent's Home Phone	Parent's Cell Phone	
Parent's E-mail address*				Parent's Work Phone		
<b>*Required Fields: Complete all fields to the best of your knowledge. Registration will not proceed if required fields are not completed.</b>						

**Program:**       BVL (Edgenuity) Online       SVL Online (only AP courses & World Language offered)\*

*ALL BVL & SVL courses require counselor referral with signature. \*SVL courses also require administrator approval & signature*

### BVL and/or SVL Courses Requested

Course Name	Semester A or B	ALE Course Code	Start Date	End Date	Credit Value	CertificatedTeacher

### Written Student Learning Plan and ALE Student Requirements:

Washington State Alternative Learning Education (ALE) laws require documentation that is unique to online, contract, or remote courses. All student requirements, learning targets, state standards, performance objectives, timelines, certified teacher information, and instructional materials for online courses are outlined in the BVL Student Expectations document. Course descriptions are in the BVL course catalog. The individual course syllabus, course schedule, instructor information, and coursework are available for each course online via the Family Portal in Edgenuity or in hardcopy upon student or parent request of the BVL teacher. All courses meet state and district graduation requirements.

### Required Signatures

Student: _____ Date: _____ (I have read, understand, and agree to abide by the Bellingham Schools acceptable use policy, BVL's Netiquette Policy and the Student Expectations document issued with this application).
Parent: _____ Date: _____ PLEASE VERIFY THE PARENT EMAIL ADDRESS ABOVE I have read the attached Student Expectations, ALE Statement of Understanding and understand the difference between home-based instruction, online courses, and the virtual learning program (when applicable*). *Only applicable when student is enrolling under ALE guidelines.

### Required Referral

<i>Office Use Only</i>
Counselor: _____ Date: _____ I approve this registration and written student learning plan for this student's individual educational needs and graduation requirements.
<b>AND</b>
Principal: _____ Date: _____ I approve this registration and written student learning plan for this student's individual educational needs and graduation requirements.

BVL -EDGENUITY COURSE OFFERINGS 2021-22

Select course(s) you want take with X; indicate if it is a Credit Retrieval (CR) or Initial Credit (IC) class.

Skyward Course Code	ENGLISH Common Core ELA	CEDAR CODE	X	CR / IC
LCA/LAB101	English Lang Arts 9A Sem 1	01001		
LCA/LAB 102	English Lang Arts 9B Sem 2	01001		
LCA/LAB 201	English Lang Arts 10A Sem 1	01002		
LCA/LAB 202	English Lang Arts 10B Sem 2	01002		
LCA/LAB 301	English Lang Arts 11A Sem 1	01003		
LCA/LAB 302	English Lang Arts 11B Sem 2	01003		
LCA/LAB 401	English Lang Arts 12A Sem 1	01004		
LCA/LAB 402	English Lang Arts 12B Sem 2	01004		
<b>SOCIAL STUDIES</b>				
LCA/LAB 185	WA - World History A	04053		
LCA/LAB 186	WA - World History B	04053		
LCA/LAB 181	WA - US History A	04101		
LCA/LAB 182	WA - US History B	04101		
LCA/LAB 180	WA - Civics (semester course)	04161		
<b>Social Studies Electives:</b>				
LCA/LAB 286	WA – Economics (semester)	04201		
LCA/LAB 282	WA – Psychology A	04254		
LCA/LAB 283	WA – Psychology B	04254		
LCA/LAB 284	Sociology (semester)	04258		
<b>SCIENCE</b>				
LCA/LAB 175	WA - Biology A	03051		
LCA/LAB 176	WA – Biology B	03051		
LCA/LAB 170	Environmental Sci A	03999		
LCA/LAB 171	Environmental Sci B	03999		
LCA/LAB 178	WA – Chemistry A	03101		
LCA/LAB 179	WA – Chemistry B	03101		
LCA/LAB 272	WA – Physics A	03151		
LCA/LAB 273	WA – Physics B	03151		
<b>FINE ARTS</b>				
LCA/LAB 150	Intro to Art A	05154		
LCA/LAB 152	Intro to Art B	05154		
LCA/LAB 151	Art History	05152		
<b>PE &amp; HEALTH</b>				
LCA/LAB 168	Lifetime Fitness (semester)	08016		
LCA/LAB 169	Lifetime Fitness (year-long)	08016		
LCA/LAB 160	Contemporary Health (semester)	08051		
LCA/LAB 162	Found. of Pers. Wellness A	19260		
LCA/LAB 163	Found. of Pers. Wellness B	19260		

Skyward Course Code	MATH Common Core Math	CEDAR CODE	X	CR / IC
LCA/LAB 131	Algebra 1A Sem1	02052		
LCA/LAB 132	Algebra 1B Sem 2	02052		
LCA/LAB 133	Geometry A Sem 1	02072		
LCA/LAB 134	Geometry B Sem 2	02072		
LCA/LAB 135	Algebra 2A Sem 1	02056		
LCA/LAB 136	Algebra 2B Sem 2	02056		
LCA/LAB 234	Pre-Calculus A Sem 1	02110		
LCA/LAB 235	Pre-Calculus B Sem 1	02110		
LCA/LAB 230	Financial Math A Sem 1	12103		
LCA/LAB 231	Financial Math B Sem 2	12103		
LCA/LAB 244	Concepts in Probability & Stats A	02201		
LCA/LAB 245	Concepts in Probability & Stats B	02201		
LCA/LAB 242	Trigonometry (semester course)	02103		
<b>TECHNICAL LITERACY (0.5)</b>				
LCA/LAB 106	Computer Applics-Office 2016	10004		
<b>ELECTIVES: (each is 0.5 credit)</b>				
LCA/LAB 614	Animal Systems	18149		
LCA/LAB 110	Business Law	12054		
LCA/LAB 605	Career Management	12052		
LCA/LAB 166	Healthy Living	08057		
LCA/LAB 623	Intro to Careers in Education & trng	19154		
LCA/LAB 104	Intro into Coding	10152		
LCA/LAB 657	Fire & EMS Services	15152		
LCA/LAB 270	Forensics: use sci to solve a mystery	15055		
LCA/LAB 660	Legal Services	04165		
LCA/LAB 600	Strategies for Academic Success	22999		
<b>ELECTIVES: (each is 1.0 credit)</b>				
LCA/LAB 107	Medical Terminology	14154		
LCA/LAB 633	Nursing Assistant	14052		
LCA/LAB 232	Personal Finance	12105		
LCA/LAB 635	Pharmacy Technician	14152		
<b>OTHER:</b>				
Notes:				

## Student Expectations and Guidelines for Success

**Students must maintain weekly contact: According to Washington State ALE law, students must have weekly personal contact with their instructors.**

Direct personal contact shall be for the purposes of instruction, review of assignments, testing, reporting of student progress, or other learning activities. Students are required to maintain contact a minimum of once a week. In Bellingham Virtual Learning, the student-maintained direct personal contact requirement can be fulfilled by a two-way exchange with the instructor, such as:

- Participation in a discussion board where a dialogue between the student and instructor occurs.
- Zoom or Teams video meeting with the instructor.
- Face-to-face pre-arranged meeting with the instructor.
- E-mail exchange with the instructor – explaining, for example, progress being made in the course or to ask a question.
- Phone call with the instructor.
- An e-mail or phone call with student and parent or guardian to the instructor.
- Instant messaging with the instructor.
- Other means of digital communication with the instructor.

**Maintaining weekly contact with the instructor is a basic requirement of BVL & SVL where students do not attend a traditional class regularly and is the responsibility of the student to meet those requirements. Students who fail to do so are in noncompliance with ALE rules of participation and subject to being removed from the course with potential loss of credit.**

### Students Must Maintain Regular Progress

One of the advantages of BVL or SVL online, is that they allow for a flexible learning environment. Students may work on their assignments when and where they would like. At the same time, though, **Washington State Law requires students to make academic progress in their online or remote contract courses.** Each month student progress will be evaluated against progress benchmarks which are clearly defined. In addition to the course schedule, these benchmarks may also come in the form of lesson, unit, assignment and/or assessment completion dates. These established progress benchmarks will allow teachers and students to assess the students' educational progress in meeting the course learning standards. **At a minimum, students must turn in at least one assignment per week to maintain a status of "making monthly progress,"** but will need to complete all the course or instructor is asking for each week in order to complete the course on time.

### Intervention Plans and Contracts

Students who do not meet progress and course schedule benchmarks will be placed on a student intervention plan (also called a "student success plan") at the end of the month review. Students who do not respond to an intervention plan two times or failure to meet the requirements of the contract will result in removal from the course and an INCOMPLETE or NC grade. Any student not making progress at any point in the course for more than 14 days may be removed from the course at the discretion of BVL or district administration. Students withdrawn from a BVL course will be referred to their home high school for enrollment or referral.

### Dropping a Class

Your school determines a pre-established date in the semester to drop a course without penalty to transcript. As with any other class, if you drop an ALE course after this date you may receive an INC grade or NC on your transcript. If you do need to drop a BVL course, contact your school counselor to see what your options are.

### Change in Personal Information:

Please notify your online instructor, school counselor, and Options High School registrar any of your personal information changes. This especially includes:

- Email address
- Parent email address
- Home phone
- Cell phone

## **ALE Statement of Understanding**

In accordance with the Alternative Learning Experience Implementation Standards, *reference WAC 392-121-182* (3)(e), prior to enrollment parent(s) or guardian shall be provided with, and sign, documentation attesting to the understanding of the difference between home-based instruction and enrollment in an alternative learning experience (ALE). As the legislation states, virtual learning is an alternative learning experience. Provided below is a summary and narrative descriptions of the difference between Home-based Instruction and an ALE.

### **Summary Description**

#### **Home-Based Instruction (Homeschooling)**

- Is provided by the parent or guardian as authorized under RCW 28A.200 and 28A.225.010.
- Students are not enrolled in public education.
- Students are not subject to the rules and regulations governing public schools, including course, graduation, and assessment requirements.
- The public school is under no obligation to provide instruction or instructional materials, or otherwise supervise the student's education.
- High School credit will not be awarded for home schooled courses.

#### **Alternative Learning Experience (BVL or SVL)**

- Is authorized under WAC 392-121-182
- Students are enrolled in public education either full-time or part-time.
- Students are subject to the rules and regulations governing public school students including course, graduation, and assessment requirements for all portions of the ALE.
- Learning experiences are:
  - Supervised, monitored, assessed, and evaluated by certificated staff.
  - Provided via a written student learning plan.
  - Web-based, provided outside the regular classroom.
  - Flexible, since no bell signals the beginning and ending of a class period;
  - however, students are expected to submit assignments each week.

#### **Part-time Enrollment of Home-Based Instruction Students**

Home-based instruction students may enroll in public school programs, including virtual learning and other ALE programs, on a part-time basis and retain their home-based instruction status. In the case of part-time enrollment in ALE, the student will need to comply with the requirements of the ALE written student learning plan, but not be required to participate in state assessments or meet state graduation requirements.

*PARENT/GUARDIAN HAS READ & UNDERSTANDS THE ABOVE ALE STATEMENT OF UNDERSTANDING AND HAS KNOWLEDGE OF THE DIFFERENCE BETWEEN HOME-BASED INSTRUCTION AND DISTRICT BVL OR SVL PROGRAMS.*

**PARENT SIGNATURE :** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## INDICATORS OF ONLINE OR CONTRACT BASED LEARNING SUCCESS

### ARE YOU READY FOR ONLINE LEARNING?

#### ARE YOU:

1. **Self-aware and informed.** Understand what kind of learner you are and what online learning is like to make a good decision about your course. It is still largely text-based, so a social or hands-on learner will need to keep that in mind.
2. **Self-motivated.** Able to set and reach goals on your own. Inquisitive and interested in taking the course online.
3. **A strong reader.** Enjoy reading or are motivated to read on the given topic. Online students read lessons, read web resources for research, and read teacher responses.
4. **A good writer.** Enjoy writing or are motivated to write on the given topic. Writing is the basic means of completing online assignments and interacting with the teacher and other students.
5. **An independent learner.** Able to read and follow directions without frequent teacher assistance. Teacher response is timely but not immediate.
6. **Organized.** Able to plan, prioritize, and organize tasks and assignments. Able to set a schedule and meet deadlines.
7. **A problem solver.** Do not give up easily in the face of a challenge. Resourceful and able to find solutions to questions on your own. Know when to seek help and do so.
8. **An active participant.** Comfortable "sitting in the front row." Online learning is active and requires regular interaction with your teacher.
9. **Available.** Able to participate in the course along with your other activities. Online courses require at least as much time as a regular classroom course and often times more time is required due to the independent learning that is needed.
10. **Tech savvy and have access to technology.** Have access to a reliable computer with an internet connection. Possess basic computer skills to use email, navigate websites, and manage files.

If you answered YES to all of these indicators, then online learning MAY be right for you. If you answered NO to any of these indicators, then please consult with your parents, guardians, and school counselor to determine whether or not online learning is the right fit for you and your current circumstances.

### Bellingham Virtual Learning Online Course “Netiquette” Policy

Online and network etiquette (called netiquette in cyberspace) exists in the wide world of computers.

Perhaps just as important as "real world manners," netiquette rules are necessary because readers draw inferences from your words rather than nonverbal body language. You may not use the Edgenuity email account or communication areas within the class for sending or receiving personal messages which are not related to your schoolwork. Be aware that teachers and administrators have complete access to your communications. All postings within the email system or the class discussion area are public. Any inappropriate use of email or communication within the course will result in administrative action.

#### Appropriate language is required

- Show professional respect for your fellow students and instructors.
- Email messages should be written in a more formal manner than instant messaging or texting but not as rigid as a business letter.
- Grammar and punctuation should be consistent with rules of English. For example, capitalize the first letter of a sentence, correct spelling, use punctuation marks, etc.
- Do not capitalize all letters when writing as this means you are shouting!
- Refrain from using abbreviations or use sparingly as a reader may not be able to decipher what it means. (For example, TIA --Thanks in Advance)
- You may use emoticons to express feelings, but remember there is no substitute for a clearly written email.
- Always sign your first and last name to your communications.
- Please do not send chain letters or spam material of any nature to your teachers or fellow students.
- And last but not least, think before you send as you cannot unsend.

## Getting Started! BVL Online Courses:

- Students must complete all sections of the application, get counselor and/or administrator approval, and then turn the application packet in to Options High School Registrar Robin Montague who will enroll the student into the course(s) in Skyward.
- The student and parent/guardian signatures indicate that the student and parent/guardian have read, understand, and agree to the BVL policies and expectations.
- A copy of the application will be given to the student and the original kept on file with the school.
- Once the application is received at OHS the BVL Administrator or Coordinating teacher will call or email the student & parent/guardian to schedule a REQUIRED one-time in-person or zoom meeting before the student may start BVL classes. The BVL Coordinating teacher will make the student an Edgenuity account, enroll them in online courses, provide the student their log in & password information, & provide them with their instructor(s) contact information for each course scheduled. Once a student is enrolled in a BVL course the student should log in & begin working right away to establish and maintain contact with their teacher(s). Contact the BVL Coordinating teacher immediately with questions or difficulty logging in or making progress. Explore the software & ask questions as they arise. Use a pacing calendar to keep on track for all assigned courses. During the first couple of weeks students will be held to an even tighter schedule of progress to help them begin successfully.

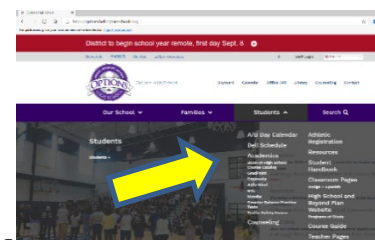
## Student login access for BVL Edgenuity Courses:

Go to either [www.edgenuity.com](http://www.edgenuity.com) or click on the link from OHS webpage under the Student Tab

User Name: is student's Bellingham School District email address i.e. [SmithJon000@bellingshamschools.org](mailto:SmithJon000@bellingshamschools.org)

Student password: initial password is 123

**Students MUST have an active BSD email. ALL BVL communication and access will use BSD email.**



**Note:** a short orientation video will begin automatically the first time a student logs in prior to the courses beginning.

## Student login access for SVL Courses:

Go to <http://bellingshamschools.org/online-learning>

For Spokane Virtual Learning courses your user name is your student ID number

Your password is your birthdate: **mm/dd/yyyy**

(if there are zeros in the date and it doesn't work, try again without the zeros)

## Contact / Further Help

For assistance getting enrolled contact your home school's counselor or student success coordinator.

For support with your online coursework start with your online teacher.

## For administrative questions about the Bellingham Virtual Learning online, or Spokane Virtual Learning programs:

Katie Jones  
Principal of Options High School and Innovative Programs  
360-676-5003  
[Katie.jones@bellingshamschools.org](mailto:Katie.jones@bellingshamschools.org)

Nancy K. Barga,  
Administrator for BVL & SVL programs  
Asst Principal, Options High School  
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