



**School Based Health Center (SBHC) Planning Task Force  
Meeting Agenda  
Monday, Nov. 28**

**3:30 p.m. - 5 p.m.  
Options High School Commons**

Task Force Goals:

- Conduct a needs assessment on the health care needs of Options students through available data, surveys and community engagement with Options families, students and staff, youth-serving community organizations, health care organizations
- Design a school-based health care center model for Options based on needs assessment findings
- Create a business plan for implementation of a school-based health center at Options High School

Objective(s) for this meeting:

1. Understand Options students, culture and needs
2. Identify available assets, offerings and resources of task force members
3. Understand currently available data and information
4. Draft survey and focus group questions based on sample provided

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3:30 p.m. - 3:40 p.m. Intro

- Task Force members: Name, Pronoun, Organization and Role.
- Recap from last meeting
- Agenda for today
- Data sharing policy

3:40 p.m. - 3:45 p.m. Nov. 7 Meeting Minutes Approval

3:45 p.m. - 4:15 p.m. Why Options: Interview with Principal, Nurse and Counselor

4:15 p.m. - 4:30 p.m. Small Group Activity: Identifying resources within Task Force

- What is your experience or expertise in adolescent health? School based health?
- What trends are you seeing in your community, sphere?
- What information would you like to share with the group (e.g. data, skills, connections, financial models)?
- What connections would you like to share (e.g. other school based health center)?

4:30 p.m. – 4:50 p.m. Group Work: Survey and Focus group question review

- Three stations a) student, b) family and c) staff

4:50 - 4:55 p.m. Field Trip information

4:55 p.m. - 5:00 p.m. Wrap Up

Next Steps:

Action Item	Responsible Person	Due Date